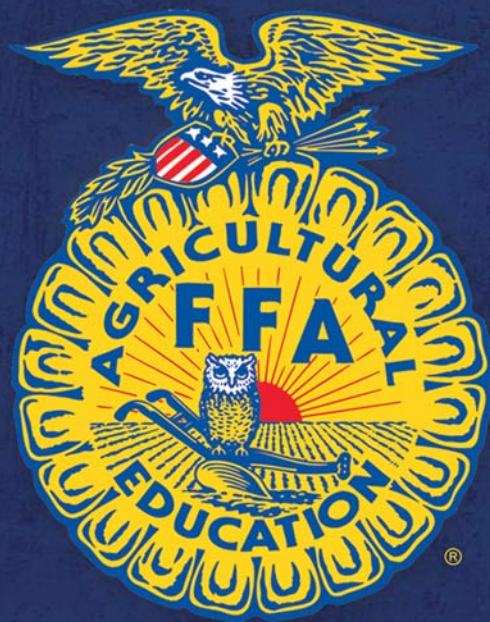


OFFICIAL FFA MANUAL



FFA and Agricultural Education

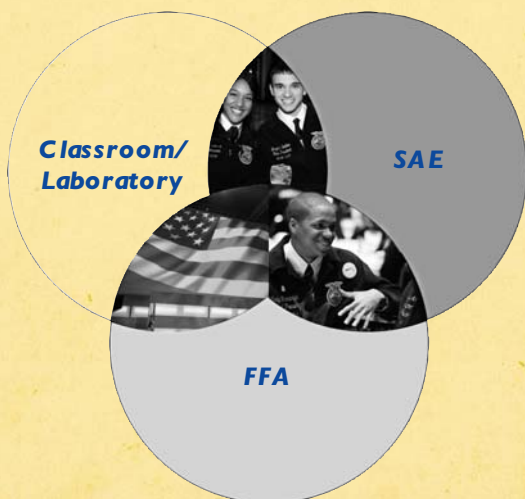
When you put on an FFA jacket, you become part of a total agricultural education program that will connect you to exciting careers in the science, business and technology of agriculture. FFA is only one of three essential components of this system, all of which work together to provide you with the personal, academic and career experiences essential for your success. We refer to this combination as the “Three Circle Model” of agricultural education.

Classroom/Laboratory Instruction – Agriculture is rooted in science, math, business and technology. The time you spend in the classroom and school lab with your teacher will help you explore and master the information necessary to move forward with your career development. Get ready for exciting hands-on opportunities that make textbooks come alive!

Supervised Agricultural Experience (SAE) – Nothing takes your skills to the highest level faster than putting them into practice. Through an SAE, you can create your own landscaping business, conduct a scientific research project that could change the world, grow crops or raise livestock, secure a meaningful job that provides insider experience related to your career choice, or learn how to make a difference in your community through civic engagement. Best of all, you can earn while you learn!

FFA – As an FFA member, you’ll work on developing your potential for premier leadership, personal growth and career success. By participating in competitions, degree programs, conferences, state and national conventions, community service projects, summer camps and chapter committees, you’ll grow in ways that utilize your talents and help you develop important leadership skills. The key to success in FFA is to get involved!

Make sure you’re getting a complete agricultural education experience, and remember that it all works together. Talk with your agriculture teacher today and make plans to excel in all three areas. Don’t just settle for a high school diploma when you can have so much more!



Official FFA Manual



National FFA Organization

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550 12th Street SW
Washington, D.C. 20202

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1410 King Street, Suite 400
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For members of the National FFA Organization

More than 85 years of service to youth in agriculture

The National FFA Organization is a resource and support organization that does not select, control or supervise state association, local chapter or individual member activities.

The National FFA Organization affirms its belief in the value of all human beings and seeks diversity in its membership, leadership and staff as an equal opportunity employer.

Electronic text files for preparation of materials for the visually impaired can be obtained by contacting the National FFA Organization's educational resource specialist at (317) 802-6060.

Beginning in 2013, the Official FFA Manual will be available in an online format on FFA.org at no cost to you. This online version will be updated twice a year and will serve as the official version of the manual. The print edition will be available for purchase on FFA.org/Shop and updated every two years. For more information, visit FFA.org.

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The FFA Mission and Strategies

FFA makes a positive difference in the lives of students by developing their potential for **premier leadership, personal growth** and **career success** through agricultural education.

To accomplish this mission, FFA:

- Develops competent and assertive agricultural leadership.
- Increases awareness of the global and technological importance of agriculture and its contribution to our well-being.
- Strengthens agriculture students' confidence in themselves and their work.
- Promotes the intelligent choice and establishment of an agricultural career.
- Encourages achievement in supervised agricultural experience (SAE) programs.
- Encourages wise management of the community's economic, environmental and human resources.
- Develops interpersonal skills in teamwork, communication, human relations and social interaction.
- Builds character and promotes citizenship, volunteerism and patriotism.
- Promotes cooperation and cooperative attitudes among all people.
- Promotes healthy lifestyles.
- Encourages excellence in scholarship.

The FFA Vision

Students whose lives are impacted by FFA and agricultural education will achieve academic and personal growth, strengthen American agriculture and provide leadership to build healthy local communities, a strong nation and a sustainable world.

The Agricultural Education Mission

Agricultural education prepares students for successful careers and a lifetime of informed choices in the global agriculture, food, fiber and natural resources systems.

FFA Mission Precepts

Components of Premier Leadership, Personal Growth and Career Success

Premier Leadership

Definition: "Influence"

Action

Do you have the skills and competencies needed to achieve the desired results?

Relationships

Can you build a constituency through listening, coaching, understanding and appreciating others?

Vision

Have you set a clear image of what the future should be?

Character

Do you possess a collection of virtues by which to live your life?

Awareness

Do you have a quest for purposeful understanding?

Continuous Improvement

Have you shown the pursuit of learning and growth?

Personal Growth

Definition: "The positive evolution of the whole person"

Physical Growth

Are you striving to remain healthy by understanding, respecting and managing your body's needs?

Social Growth

Can you have successful interaction that respects the differences of a diverse and changing society?

Professional Growth

Do you have an awareness and application of skills necessary for career success?

Mental Growth

Are you developing the effective application of reasoning, thinking and coping?

Emotional Growth

Have you experienced the development of healthy responses to your feelings?

Spiritual Growth

Do you have the reflective inner strength to allow you to define your personal beliefs, values, principles and sense of balance?

Career Success

Definition: "Continuously demonstrating those qualities, attributes and skills necessary to succeed in, or further prepare for, a chosen profession while effectively contributing to society"

Communications

Have you developed the oral, written and verbal means whereby interaction takes place?

Decision Making

Do you have the ability to analyze a situation and execute an appropriate course of action?

Flexibility/Adaptability

Do you have the traits that allow you to be capable of and willing to change?

Technical/Function Skills in Agriculture

Do you have the knowledge and skills needed for a career in agriculture and related industries?



The National Council for Agricultural Education (www.teamaged.org/council)

The National Council for Agricultural Education is the coordinating leadership organization for shaping and strengthening school-based agricultural education at all levels in the United States.

The National Council for Agricultural Education Mission:

The mission of The National Council for Agricultural Education is to establish high-quality agricultural education programs in America's schools by stimulating:

- The preparation, retention and advancement of high-quality agricultural educators.
- The development of programs that prepare students for academic and career success.
- Program innovation and adaptability in response to changing student and industry needs.
- The use of research-based practices in agricultural education programs at all levels.

- Expanded opportunities for students to experience high-quality educational programs in agriculture.

The following organizations make up The National Council for Agricultural Education:

- Agricultural Education Division of the Association for Career and Technical Education (ACTE)
- American Association of Agricultural Educators (AAAE)
- National Association of Agricultural Educators (NAAE)
- National Association of Supervisors of Agricultural Education (NASAE)
- National FFA Alumni Association
- National FFA Foundation, Inc.
- National FFA Organization (FFA)
- National Farm & Ranch Business Management Education Association (NFRBMEA)
- National Postsecondary Agricultural Student Organization (PAS)
- National Young Farmer Educational Association (NYFEA)

What is FFA?

Because of its multi-faceted structure, FFA members face a continuing challenge from the public and news media when asked, "What do the letters FFA stand for?" or "What is FFA?"

The following was developed by the National FFA Organization and approved in January 2002 by the board of directors. When providing information to the general public and media in news releases, brochures, website postings or general conversation, the following language should be used to help position the organization and its proper name.



National FFA Structure

You! An FFA Member

- Collegiate Chapter
- Local FFA Alumni Affiliate

Local Chapter

Chapter Members
Chapter Officers
Chapter Advisor
Chapter Advisory Committee
School Administration and Board of Education



Possible district,
area, region
or federation
FFA associations

- State FFA Alumni Association
- State FFA Foundation

State Association

Chapter Delegates
State Officers
State Advisor and State Leaders
State Department of Education

- National FFA Alumni Association
- National FFA Foundation

National FFA Organization

State Delegates
National Officers
National Advisory Leaders
National Board of Directors
U.S. Department of Education

What is FFA?

FFA is a dynamic youth organization within agricultural education that prepares students for premier leadership, personal growth and career success. FFA was created in 1928 as the Future Farmers of America; however, the name was changed to the National FFA Organization in 1988 to reflect the growing diversity of agriculture. Today, more than 500,000 student members are engaged in a wide range of agricultural education activities, leading to over 300 career opportunities in the agricultural science, food, fiber and natural resources industry. Student success remains the primary mission of FFA.

What do the letters FFA stand for?

The letters FFA stand for Future Farmers of America; however, the Future Farmers of America organization shall be known and shall do business as the National FFA Organization (Article I. Name, National Constitution and Bylaws). Over the past 83 years, FFA and agricultural education have grown to encompass all aspects of agriculture, from production farming,

agribusiness and forestry to biotechnology, marketing and food processing.

FFA Organization Structure

FFA is structured on three levels—local, state and national. (See chart above.) The National FFA Organization is led by a board of directors and six student national officers. Together, they act on recommendations from the national convention delegates and agricultural education's stakeholders to set the vision and policy for FFA. The direction and policy set by the board of directors reflects the integral nature of FFA to the entire agricultural education program. The national FFA staff carries out the policies and provides programs and services for the organization. Just like chapter officers at the local level, the national officers represent the members and actively guide the course of the organization during their year of service. A president, secretary and four regional vice presidents are elected each year at the national convention and expo.

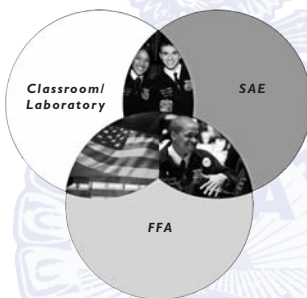
State associations function within the constitution of the national organization but may also create individual leadership, award and competition programs. Chapters are chartered through the state associations. As on the national level, state officers lead the membership of the associations and are elected by state convention delegates. The number and types of officers at the state level may vary.



The heart of the organization is at the local level. FFA chapters may be chartered in any public school with an agricultural education program. Leadership is provided by student officers elected each year and the agriculture teacher who serves as an advisor to guide the chapter. Officers include a president, vice president, secretary, treasurer, reporter and sentinel. Additional officers may be elected to serve other chapter needs, such as a parliamentarian and historian. More members can get involved in leadership positions with a mini-chapter system where each agriculture class elects its own officers. FFA is part of a larger program called agricultural education. Agricultural education works to prepare students for future careers in agriculture through three integral components: classroom/laboratory work, FFA involvement and the supervised agricultural experience program. All three are important to agricultural education's success.

Supervised Agricultural Experience Programs

If you want to be the master of your universe, including what you learn in agricultural education, your supervised agricultural experience program is a critical component. Your SAE is one of the best ways to control what you learn, do and earn. There's potential to earn cash, awards and recognition in your community.



Your SAE program is a year-round program made up of projects or enterprises where you apply agricultural skills and knowledge taught in the classroom.

There are four types of SAEs, some of which may be subdivided in your chapter or state. Your SAE program may include any one of these types or even a combination of several types of enterprises or projects. Below are the four types of SAEs and an example of each:

1. **Entrepreneurship** - So, you want to be the boss? Now's your chance. Own and operate an agriculture-related business or enterprise—start small and watch what happens with hard work and perseverance. The basic requirement is that you own the enterprise, equipment and supplies, making the management decisions and taking financial risk, with the ultimate goal of earning a profit. As part of an ownership/entrepreneurship SAE, you might own and operate a lawn care service; produce bedding plants, flowers or crops; or raise animals or livestock.
2. **Placement** - If you like working for someone else, this is the SAE for you. You'll gain experience and knowledge, and you may be paid, too! Your job or internship could be on a farm or ranch or in an agricultural business, school laboratory or community facility. Track your progress by keeping records of the number of hours you work, your responsibilities and any earnings. Your placement SAE might involve working after school at a farm supply store, on Saturdays at a riding stable or even in a florist shop. Placement programs also include activities where you volunteer your time, learning valuable skills, but are not paid for your time. These unpaid hours can be done as

directed school laboratory, community service or service-learning hours.

3. **Agriscience Research and**

Experimentation - If you like to research or analyze, this is the SAE for you. You will plan and conduct a major agricultural experiment using the scientific process and discover new knowledge. As a part of your research SAE, you verify and demonstrate or learn about scientific principals in agriculture. Some types of research opportunities include determining if phases of the moon have an effect on plant growth or determining the strength of welds using different welding methods.

4. **Exploratory** - In an exploratory SAE, you get to explore agriculture in one of a variety of ways. As a part of your exploratory SAE program, you might attend an agricultural career day or prepare a scrapbook on the work of a veterinarian.

Included as part of each type of SAE program are:

- A. Improvement projects
- B. Supplemental skill development

Improvement projects and supplemental skill development are part of your total SAE program. These activities complement the enterprises and projects you select to include in your SAE program. In some cases students start with improvement projects or supplemental skill development that leads to the development of major enterprises included in their total SAE program.

- **Improvement** - Do you like to make something look better, like your home or workplace, or improve the efficiency of a business or the living conditions of your family? An improvement program involves a series of steps and usually requires several days, if not weeks and months for completion. Examples may include overhauling a piece of equipment or landscaping the home.
- **Supplemental** - This SAE takes less than a day and is not related to your major SAE but is normally taught in agriculture class, involves experiential learning and enhances your agricultural skills and

knowledge. Possibilities include pruning a fruit tree, changing oil in a sod cutter, cutting firewood with a chain saw, caring for an aquarium of fish, taking care of livestock on your school farm or growing bedding plants in your school greenhouse.

Parts of an SAE Program

The National FFA Organization provides proficiency awards to members who excel in their SAEs. For more information about proficiency awards visit www.FFA.org/proficiency

Program of Activities

A Program of Activities (POA) serves as a road map for planning activities and accomplishing goals at the local level. The POA is divided into three divisions:

1. Student Development
2. Chapter Development
3. Community Development

Each member is assigned specific responsibilities within the POA to ensure total involvement of chapter members. A wide range of activities are planned to meet the needs of members and the community.

Chapter meetings are held regularly. By participating in the meetings, members learn communication, planning and parliamentary skills. Recreation and refreshments aid in developing fellowship before and after meetings. For more information, see page 43.

Middle School Activities

Middle school agricultural education/FFA offers experiential, hands-on activities that middle school students need and enjoy. FFA offers these students the opportunity to start developing self-discipline, organizational and leadership skills, and a high regard for teamwork. Through participation in FFA, middle school students also:

- Gain a sense of belonging and of being a part of something larger than themselves.
- Increase their opportunity to learn and explore important issues and career opportunities related to agriculture.

The following programs are open for participation to all FFA members and chapters, including those in middle school:

- National FFA Agriscience Fair
- Civic Engagement/Living to Serve
- Creed Speaking (CDE)
- Discovery FFA Degree
- National Chapter Award
- Partners in Active Learning Support (PALS)
- Model of Innovation

In addition, FFA recognizes the top five Outstanding Middle School FFA chapters in the National Chapter Award program.

For more information on middle school programs, go to www.FFA.org and search middle school FFA programs.



History

FFA

The original idea for the organization of FFA developed after courses in vocational agriculture were established by the Smith-Hughes National Vocational Education Act in 1917.

In the early 1920s, Virginia formed a Future Farmers club for boys in agriculture classes. This innovation caught fire across the country, and the national organization was established in 1928 at the Baltimore Hotel in Kansas City, Mo. National dues to the Future Farmers of America were set at 10 cents per member.

Membership grew, and the following year's convention was distinguished by the selection of the national colors and the naming of the first Star Farmer of America. As the years went by, the organization began providing services to support its expanding membership. In 1939, a national FFA camp was founded on the grounds of the original national center in Alexandria, Va.

The National FFA Foundation, Inc., was created in 1944 to provide funds from business and industry to support new programs. Public Law 740, passed by Congress in 1950, granted FFA a federal charter. Public Law 740 was revised in 1979. In 1998, it underwent technical revision and became Publication 105-225 by the 105th Congress. 1952 marked the establishment of *The National Future Farmer* magazine.

A consolidation of FFA and the New Farmers of America, the organization for African-American agriculture students, took place in 1965. More



new members were admitted in 1969 when the delegates voted to allow girls to become members of the national organization.

The 1970s and '80s would bring a host of new programs and changes, designed to keep pace with the evolving membership and the rapidly changing needs of the industry of agriculture. In 1969 the delegates voted to establish an alumni class of membership. By 1971, nine states had chartered state alumni associations, and the National FFA Alumni Association was up and running. In 1988, the delegates voted to change the official name from the Future Farmers of America to the National FFA Organization. In 1998, to insure that the constitution was not in



conflict with the FFA Federal Charter, a technical amendment was passed by the delegates at the 71st National FFA Convention clarifying that the name of the organization is the Future Farmers of America, but shall be known as and shall do business as the National FFA Organization. Another name change occurred in 1989, when the magazine changed its name to *FFA New Horizons*.

The National FFA Organization is a driving force in developing leadership in today's youth. Active participation in career development events, chapter meetings, award and recognition programs, committees and service and community projects provide FFA members with opportunities to develop personal leadership skills. The organization motivates young people to make positive contributions to their homes, schools, communities, country and world.

The National FFA Center was dedicated in Indianapolis in 1998. It houses the National FFA Organization, including its Alumni Association and the National FFA Foundation.



On June 1, 1998, the Agricultural Education National Headquarters opened its doors in Alexandria, Va. This office houses the National Council for Agricultural Education, along with the National FFA Advisor and National FFA Executive Secretary. The organization also benefits from its strong relationship with the Office of Vocational and Adult Education in the U.S. Department of Education. The FFA national advisor and executive secretary are employees of the U.S. Department of Education.

Completed in 2007, the National FFA Merchandise Center houses the merchandising, licensing, customer service and distribution

departments formerly located at the FFA Center. The 36,000-square-foot facility is located a few blocks south of the FFA Center and was built to meet the current customer demand and the capacity for future growth.



NFA

The New Farmers of America was an agricultural organization for African-American students prior to the merger of NFA with FFA in 1965. Like FFA, the NFA was founded in Virginia. Three individuals who were instrumental in starting the organization were G.W. Owens and J.R. Thomas, teacher educators in agricultural education at Virginia State College who co-wrote a constitution and bylaws for the New Farmers of Virginia, and Dr. H.O. Sargent, a federal agricultural education official who conceived the idea of the New Farmers of America organization.

The first state meeting for the New Farmers of Virginia was in May 1927. Other states soon established similar groups and formed regional organizations. In August 1935, a national conference was held in Tuskegee, Ala., and the New Farmers of America officially came into existence. In the early days of the NFA, the national convention rotated from state to state on the

campuses of the 1890 land-grant colleges of the South. Later, the national convention was held every year in Atlanta, Ga., in the municipal auditorium.



There were many similarities between the NFA and FFA. The NFA Creed had six paragraphs and each paragraph began with "I Believe." The emblem had the outline of a boll of cotton instead of an ear of corn; otherwise, it was the same as the FFA emblem. The colors were black and gold as were their corduroy jackets. National NFA Week was celebrated during the week of April 5, the birthday of Booker T. Washington. The NFA also had an award called the H.O. Sargent Award, which was the most prestigious award for their organization. The award honored a young man who had been out of school from three to 10 years and was established in farming.



Past National Presidents

National FFA Presidents

1928-29	Leslie Applegate, New Jersey
1929-30	Wade Turner, North Carolina
1930-31	Leslie Fry, Missouri
1931-32	Kenneth Pettibone, Oregon
1932-33	Vernon Howell, Oklahoma
1933-34	Bobby Jones, Ohio
1934-35	Andrew Sundstrom, South Dakota
1935-36	William Shaffer, Virginia
1936-37	Joe Black, Wyoming
1937-38	J. Lester Poucher, Florida
1938-39	Robert Elwell, Maine
1939-40	Ivan Kindschi, Wisconsin
1940-41	D. Harold Prichard, Mississippi
1941-42	Irvin J. Schenk, Indiana
1942-43	Harold Gum, West Virginia*
1942-43	Marvin Jagels, Idaho*
1943-44	Robert Bowman, California
1944-45	Oliver H. Kinzie, Oklahoma
1945-46	J. Glyndon Stuff, Illinois
1946-47	Gus R. Douglass Jr., West Virginia
1947-48	Ervin Martin, Indiana
1948-49	Doyle Conner, Florida
1949-50	George Lewis, Illinois
1950-51	Walter Cummings, Oklahoma
1951-52	Donald Staheli, Utah
1952-53	Jimmy Dillon, Louisiana
1953-54	David H. Boyne, Michigan
1954-55	William D. Gunter Jr., Florida
1955-56	Daniel Dunham, Oregon
1956-57	John M. Haid Jr., Arkansas
1957-58	Howard Downing, Kentucky
1958-59	Adin Hester, Oregon
1959-60	Jim Thomas, Georgia
1960-61	Lyle Carpenter, Colorado
1961-62	Victor Butler Jr., Florida
1962-63	Kenny McMillan, Illinois
1963-64	Nels Ackerson, Indiana
1964-65	Kenneth Kennedy, Kentucky
1965-66	Howard Williams, North Carolina
1966-67	Gary Swan, New York

1967-68	Greg Bamford, Colorado
1968-69	Jeff Hanlon, Oregon
1969-70	Harry Birdwell, Oklahoma
1970-71	Dan Lehmann, Illinois
1971-72	Tim J. Burke, Iowa
1972-73	Dwight O. Seegmiller, Iowa
1973-74	G. Mark Mayfield, Kansas
1974-75	Alpha E. Trivette, Virginia
1975-76	Bobby Tucker, Texas
1976-77	C. James Bode Jr., Oklahoma
1977-78	J. Ken Johnson, Texas
1978-79	Mark Sanborn, Ohio
1979-80	Douglas C. Rinker, Virginia
1980-81	Mark Herndon, Oklahoma
1981-82	Scott Neasham, Iowa
1982-83	Jan Eberly, California
1983-84	Ron Wineinger, Kansas
1984-85	Steve Meredith, Kentucky
1985-86	Rick Malir, Kansas
1986-87	Kevin Eblen, Iowa
1987-88	Kelli Evans, Nebraska
1988-89	Dana Soukup, Nebraska
1989-90	Donnell Brown, Texas
1990-91	Mark Timm, Indiana
1991-92	Lee Thurber, Nebraska
1992-93	Travis D. Park, Indiana
1993-94	Curtis C. Childers, Texas
1994-95	Corey D. Flournoy, Illinois
1995-96	Seth Derner, Nebraska
1996-97	Corey Rosenbusch, Texas
1997-98	Hillary Smith, Georgia
1998-99	Lisa E. Ahrens, Iowa
1999-00	Chris Vitelli, Florida
2000-01	Trent McKnight, Texas
2001-02	Dane White, California
2002-03	Tim Hammerich, California
2003-04	Javier Moreno, Puerto Rico
2004-05	Jackie Mundt, Wisconsin
2005-06	Travis Jett, Oklahoma
2006-07	Beau Williamson, California
2007-08	Zach Kinne, Missouri
2008-09	Paul Moya, New Mexico
2009-10	Levy Randolph, California
2010-11	Riley Pagett, Oklahoma
2011-12	Ryan Best, New Mexico
2012-13	Clay Sapp, Florida

**Harold Gum resigned his office to join the military, and vice president Marvin Jagels replaced him as National FFA President.*

National NFA Presidents

1935-36	David Simmons, Alabama
1936-37	Elbert Pettiford, North Carolina
1937-38	E. Porter, Tennessee
1938-39	Lester Albert, Florida
1939-40	Jethro Hill, Arkansas
1940-41	James Warren Jr., North Carolina
1941-42	Henry Revels, Louisiana
1942-43	Lawrence Reddick Jr., Florida
1943-44	Amos Henry, Arkansas
1944-45	Ollie Hines, Virginia
1945-46	Sam Horton, Florida
1946-47	Lawrence Price, Texas
1947-48	James Bryant, North Carolina
1948-49	Rupert Seals, Kentucky
1949-50	Dudley DeRouen, Texas
1950-51	Calvin Ijames, North Carolina
1951-52	Curtis Cooper, Georgia
1952-53	Oliver Hunter, Texas**
1952-53	John Johnson, Kentucky
1953-54	Frances Thompson, Maryland
1954-55	William Jones, South Carolina
1955-56	Cecil Strickland, Texas
1956-57	Marvin Roundtree, North Carolina
1957-58	John Knox Jr., Alabama
1958-59	Martin Goodson, Alabama
1959-60	Robert Mack, Virginia
1960-61	Harley Blane, Kentucky
1961-62	William Love, Texas
1962-63	Samuel Tate, North Carolina
1963-64	Robert Boone, Tennessee
1964-65	Adolphus Pinson, Texas

***Resigned*



Historical Timeline of FFA

1917

- The Smith-Hughes National Vocational Education Act (both Smith and Hughes were Georgia Congressmen) established vocational agriculture courses.

1925

- Virginia Tech agricultural education teacher educators Henry Groseclose, Harry Sanders, Walter S. Newman and Edmund C. Magill organize the Future Farmers of Virginia for boys in agriculture classes. The FFV serves as the model for the Future Farmers of America.

1928

- Future Farmers of America is established in Kansas City, Mo.
- First National FFA Convention held in Kansas City: 33 delegates from 18 states in attendance.
- First sectional gathering of New Farmers of America members held.

1929

- National blue and corn gold adopted as official colors.
- Carlton Patton of Arkansas named first Star Farmer of America.

1930

- Official FFA Creed adopted.
- First National Public Speaking event held. Winner: Edward Drace, Missouri.
- First Official Dress uniform was adopted: dark blue shirt, blue or white pants, blue cap and yellow tie.
- Delegates restrict membership to boys only.

1933

- Blue corduroy jacket adopted as Official Dress.
- A group of FFA officers and members made a pilgrimage to Washington, D.C., where they were greeted on the White House lawn by President Franklin D. Roosevelt.

1935

- New Farmers of America founded in Tuskegee, Ala.
- Active FFA membership exceeded 100,000 members.

1937

- During national convention, action was taken to establish a national FFA camp and leadership training school in Washington, D.C.

1939

- 28.5 acres of land was purchased for the first FFA-owned national headquarters; the land was part of George Washington's estate.
- Identical twins, Albert and Arthur Lacy of Hondo, Texas, became the only members ever to share the title of Star Farmer of America.
- The "H.O. Sargent Trophy Award" is created to honor H.O. Sargent's commitment to helping NFA members achieve success and leadership in agriculture.

1944

- Future Farmers of America Foundation formed.
- 138,548 FFA members were serving in the Armed Services in World War II.
- First National FFA Agriculture Proficiency Award presented for Agricultural Mechanics.

1947

- First National FFA Band performed at national FFA convention.

1948

- First FFA Chorus and National FFA Talent program held at national FFA convention.
- National FFA Supply Service began operation.
- First International Exchange Program for FFA members began with Young Farmers Club of Great Britain.
- Record jump in membership from 238,269 in 1947 to 260,300 in 1948; so many members attended the 20th National FFA Convention that a folding-cot hotel was set up in the basement of the Municipal Auditorium in Kansas City.

- First FFA Week celebrated during the week of George Washington's birthday.

1950

- President Harry S. Truman granted a Federal Charter, Public Law 740, to FFA.

1952

- First issue of *The National Future Farmer Magazine* was published.

1953

- The U.S. Post Office Department issued a special stamp to celebrate the 25th anniversary of FFA.
- President Dwight D. Eisenhower was the first president to speak at a national FFA convention.

1957

- Former President Harry S. Truman spoke during the national convention.

1958

- The National Foundation for Infantile Paralysis presents NFA with a Certificate of Appreciation.

1959

- First National FFA Center dedicated in Alexandria, Va.

1965

- New Farmers of America merges with the Future Farmers of America.

1966

- First FFA National Agricultural Career Show held at national FFA convention.

1968

- President Richard Nixon attends national FFA convention.

1969

- FFA opens membership to girls.
- First National Star in Agribusiness, Ken Dunagan from Arizona, is named.
- Washington Conference (now WLC) begins.

- Delegate body of the national FFA convention established alumni class of membership as part of the constitution.

1973

- FFA Official Dress standards created.

1974

- Fred McClure from Texas is the first African-American elected to a national FFA office.
- President Gerald Ford is the guest speaker at national FFA convention; the speech is carried live to network television.

1975

- Food For America program launched.

1976

- Julie Smiley of Washington is the first female elected to a national office.
- Alaska became the last of the 50 states to obtain a national charter.

1978

- President Jimmy Carter addressed the 51st National FFA Convention.

1979

- First Extemporaneous Public Speaking Event held and won by Christe Peterson of Wisconsin.

1980

- National FFA Foundation raises \$1 million in one year for the first time.

1982

- Jan Eberly, California, becomes the first female national FFA president.

1987

- George H.W. Bush spoke at national convention as Vice President to Ronald Reagan; Bush became President in 1988.

1988

- Future Farmers of America changes its name to National FFA Organization to reflect the growing diversity in the industry of agriculture.

- Seventh and eighth grade students permitted to become FFA members.
- Agriscience Student Recognition Program introduced.

1989

- The *National Future Farmer* magazine changes its name to *FFA New Horizons*.

1990

- Partners in Active Learning Support (PALS) program is launched.

1991

- Chapters in the Virgin Islands and Guam, along with five chapters in Micronesia, are chartered.

1994

- Corey Flournoy, Illinois, is the first African-American to be elected national FFA president; he is also the first urban student leader.

1996

- H.O. Sargent Award reinstated, promoting diversity among chapters.
- FFA announces its decision to move the National FFA Center from Alexandria, Va., to Indianapolis, Ind.
- FFA announces its decision to move the national FFA convention from Kansas City, Mo., to Louisville, Ky.
- The official website for FFA, www.FFA.org, debuts.

1997

- First Agri-Entrepreneurship Awards presented.

1998

- National FFA Center in Indianapolis, Ind., is dedicated July 20.
- Agricultural Education National Headquarters dedicated in Alexandria, Va.
- National convention held in Kansas City, Mo., for the last time.
- Jose Santiago elected to national office; he is the first member from Puerto Rico to serve as a national officer.
- Public Law 81-740 revised through Congress and replaced by Public Law 105-225 on August 12.

1999

- 72nd National FFA Convention held in Louisville, Ky.
- First National Creed Speaking event; Michael Van Winkle of Arkansas wins.

2000

- Delegates at the national FFA convention approve the Discovery FFA Degree for middle school students.

2001

- First National Star in Agriscience named: Steven Offer, Wisconsin.
- First National Star in Agricultural Placement named: Nicholas Streff, South Dakota.

2002

- First female Star Farmer named: Karlene Lindow, Wisconsin.
- Official Dress standards revised.

2003

- Javier Moreno, Puerto Rico, elected national president; he becomes the first person with a native language other than English and the first Puerto Rican elected as national FFA president.

2004

- First live webcast of national FFA convention premieres on www.FFA.org.

2005

- National FFA launched *Seeds of Hope*, a fundraising campaign to rebuild Gulf Coast states' agricultural education and FFA programs following Hurricane Katrina; \$835,699 in donations distributed to affected programs.
- FFA Foundation breaks the \$10 million mark in raising money for FFA programs and services.

2006

- National FFA Foundation receives first \$1 million contribution from the Ford Motor Company.
- 79th National FFA Convention held in Indianapolis, Ind. for the first time, with 54,489 in attendance.

- Endorsement of agricultural education's long-range goal of 10,000 quality agricultural education programs by 2015, where every student is a member of FFA and has a relevant SAE.

2007

- FFA Merchandise Center opens its doors.
- Membership breaks the half-million mark with 500,823 members in 7,358 chapters.
- FFA *New Horizons* adds online feature—www.FFAnewhorizons.org.

2008

- FFA member networking site, FFA Nation, launches at FFAnation.ffa.org.
- Board makes decision to rotate the National FFA Convention between Louisville and Indianapolis, beginning with Louisville in 2013.

2009

- FFA celebrates 40 years of women in the organization.

2010

- Dr. Larry Case retires after 26 years as national FFA advisor.
- FFA celebrates the 75th anniversary of the founding of New Farmers of America.

- Six college-age FFA members travel to Zambia for the FFA Global Outreach: Africa program.
- FFA members earn a record 3,449 American FFA Degrees.

2011

- The National FFA Alumni Association celebrates its 40th anniversary.
- FFA celebrates Native Americans in FFA, agriculture and agricultural education during the 84th National FFA Convention.
- Steve A. Brown named national advisor.
- The Agricultural Career Network is launched.

2012

- Membership hits all-time high with 557,318 members in 7,498 chapters.
- The National FFA Foundation receives a record of more than \$16.2 million in support of FFA.
- The 85th National FFA Convention & Expo in Indianapolis has a record attendance of 56,167 members, teachers, supporters and guests.
- FFA members and supporters pack 1,005,048 meals during the convention and expo's FFA Rally to Fight Hunger.
- FFA celebrates Latinos/Hispanics in FFA, agriculture and agricultural education during the convention and expo.



National FFA Organization Membership by States

Assoc. Name	Year Chartered	Order Chartered	2011-12 Chapters	2011-12 Members	2010-11 Chapters	2010-11 Members
ALABAMA	1929	36	260	13,416	274	13,868
ALASKA	1976	51	6	82	7	214
ARIZONA	1929	33	71	7,742	69	6,735
ARKANSAS	1928	2	203	12,175	204	11,425
CALIFORNIA	1928	4	305	70,685	303	70,555
COLORADO	1929	15	96	5,774	93	4,699
CONNECTICUT	1930	40	20	2,819	20	2,769
DELAWARE	1930	37	36	4,106	34	3,056
FLORIDA	1929	31	303	16,355	291	15,412
GEORGIA	1929	10	276	34,244	274	31,616
HAWAII	1929	13	11	144	11	128
IDAHO	1929	17	87	4,286	87	3,939
ILLINOIS	1929	21	309	16,906	309	16,808
INDIANA	1929	19	179	9,320	176	9,293
IOWA	1929	22	220	12,875	221	12,425
KANSAS	1929	16	159	8,071	165	8,173
KENTUCKY	1930	39	144	14,107	148	14,712
LOUISIANA	1930	44	182	9,186	187	9,586
MAINE	1930	41	15	494	13	441
MARYLAND	1929	9	38	2,292	38	2,027
MASSACHUSETTS	1931	47	16	1,913	15	1,837
MICHIGAN	1929	29	99	6,247	100	5,591
MINNESOTA	1930	42	175	9,340	177	9,146
MISSISSIPPI	1934	49	89	3,515	91	3,591
MISSOURI	1929	28	328	25,748	326	25,096
MONTANA	1930	38	84	2,569	83	2,459
NEBRASKA	1928	6	142	6,507	139	6,739
NEVADA	1929	11	20	1,771	20	1,949
NEW HAMPSHIRE	1931	46	15	570	16	678
NEW JERSEY	1928	3	35	2,546	33	1,821
NEW MEXICO	1929	25	74	4,016	72	3,763
NEW YORK	1929	24	83	3,667	77	3,466
NORTH CAROLINA	1929	18	252	19,324	243	18,643
NORTH DAKOTA	1929	30	77	4,312	74	4,458
OHIO	1929	14	301	23,546	302	23,268
OKLAHOMA	1928	7	352	24,364	355	23,562
OREGON	1929	25	101	4,985	104	4,774
PENNSYLVANIA	1929	26	145	7,885	142	7,818
PUERTO RICO	1932	48	54	1,721	54	1,565
RHODE ISLAND	1950	50	6	225	5	255
SOUTH CAROLINA	1928	5	94	6,130	94	5,681
SOUTH DAKOTA	1929	32	77	3,869	77	3,315
TENNESSEE	1929	27	190	13,479	188	13,367
TEXAS	1929	34	1,009	86,482	1,013	81,694
UTAH	1929	20	78	6,283	77	6,035
VERMONT	1931	45	12	300	9	361
VIRGIN ISLANDS	1991	53	1	5	2	35
VIRGINIA	1928	1	168	9,663	168	9,756
WASHINGTON	1930	43	131	5,802	141	6,617
WEST VIRGINIA	1929	12	68	4,730	69	4,621
WISCONSIN	1929	23	251	18,659	249	18,472
WYOMING	1929	8	51	2,066	50	2,065
Total			7,498	557,318	7,489	540,379



Emblem

The national FFA emblem, consisting of five symbols, is representative of the history, goals and future of the organization. As a whole, the emblem covers the broad spectrum of FFA and agriculture. Each element within the emblem has unique significance.



The **cross section of the ear of corn** provides the foundation of the emblem, just as corn has historically served as the foundation crop of American agriculture. It is also a symbol of unity, as corn is grown in every state of the nation.



The **rising sun** signifies progress and holds a promise that tomorrow will bring a new day, glowing with opportunity.



The **plow** signifies labor and tillage of the soil, the backbone of agriculture and the historic foundation of our country's strength.



The **eagle** is a national symbol which serves as a reminder of our freedom and ability to explore new horizons for the future of agriculture.



The **owl**, long recognized for its wisdom, symbolizes the knowledge required to be successful in the industry of agriculture.



The words **Agricultural Education** and **FFA** are emblazoned in the center to signify the combination of learning and leadership necessary for progressive agriculture.

The emblem and the letters "FFA" are protected by trademark registration in the U.S. Patent Office and by Public Law 105-225, 105th Congress.

Motto

The FFA motto gives members twelve short words to live by as they discover the opportunities available in the organization:

**Learning to Do,
Doing to Learn,
Earning to Live,
Living to Serve.**

The FFA Creed

The FFA Creed was written by E. M. Tiffany and adopted at the 3rd National FFA Convention. It was revised at the 38th and 63rd conventions. It is recited by new members to reflect their growing belief in agriculture and agricultural education.

I believe in the future of agriculture, with a faith born not of words but of deeds—achievements won by the present and past generations of agriculturists; in the promise of better days through better ways, even as the better things we now enjoy have come to us from the struggles of former years.

I believe that to live and work on a good farm, or to be engaged in other agricultural pursuits, is pleasant as well as challenging; for I know the joys and discomforts of agricultural life and hold an inborn fondness for those associations which, even in hours of discouragement, I cannot deny.

I believe in leadership from ourselves and respect from others. I believe in my own ability to work efficiently and think clearly, with such knowledge and skill as I can secure, and in the ability of progressive agriculturists to serve our own and the public interest in producing and marketing the product of our toil.

I believe in less dependence on begging and more power in bargaining; in the life abundant and enough honest wealth to help make it so—for others as well as myself; in less need for charity and more of it when needed; in being happy myself and playing square with those whose happiness depends upon me.

I believe that American agriculture can and will hold true to the best traditions of our national life and that I can exert an influence in my home and community which will stand solid for my part in that inspiring task.



Colors

As the blue field of our nation's flag and the golden fields of ripened corn unify our country, the FFA colors of national blue and corn gold give unity to the organization. All FFA functions and paraphernalia should proudly display the colors.

For printing specifications, the official FFA colors are: Reflex Blue; PMS 116C or PMS 115U Yellow; PMS 485 Red.

Salute

The Pledge of Allegiance is the official salute of the FFA organization. To properly conduct the salute, face the United States flag, place the right hand over the left part of the chest, and holding it there, repeat the following pledge:

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

NOTE: Repeat the Pledge as it is punctuated. There is no comma or pause following the word "nation."



The salute should always be used in the official closing ceremony for meetings and at other FFA gatherings. At the conclusion of the Pledge, the hand should be dropped to the side, and the members should again face the president's station.

FFA Official Dress

The uniform worn by FFA members at local, state and national functions is called Official Dress. It provides identity and gives a distinctive and recognizable image to the organization and its members. Official Dress has been worn with pride by millions of FFA members since 1933.



Official Dress for female members:

- black skirt
- white collared blouse
- official FFA blue scarf
- black dress shoes with a closed heel and toe
- black nylon hosiery
- an official FFA jacket zipped to the top

The skirt is to be at least knee-length, hemmed evenly across the bottom, with a slit no higher than two inches above the knee, excluding the kick pleat. Black slacks may be appropriate for traveling and outdoor activities.

Official Dress for male members:

- black slacks
- white collared shirt
- official FFA tie
- black dress shoes
- black socks
- an official FFA jacket zipped to the top

The official FFA jacket was established by the delegates at the 1933 National FFA Convention. Official Dress standards were created by the delegates at the 1973 national convention and most recently revised by the delegates at the 2002 National FFA Convention.

Proper Use of the FFA Jacket

The blue corduroy jacket is the most recognizable symbol of the organization. As a member, it is one of your responsibilities to ensure its proper use. Specific guidelines are outlined below.



- The jacket is to be worn only by members.
- The jacket should be kept clean and neat.
- The back of the jacket should have only a large official FFA emblem, the name of the state association and the name of the local chapter, region, district or area. The front of the jacket should have only a small official FFA emblem, the name of the individual, one office or honor and the year of that office or honor.
- The jacket should be worn on official occasions with the zipper fastened to the top. The collar should be turned down and the cuffs buttoned.
- The jacket should be worn by members and officers on all official FFA occasions, as well as other occasions where the



chapter or state association is represented. It may be worn to school and other appropriate places.

- The jacket should only be worn to places that are appropriate for members to visit.
- School letters and insignia of other organizations should not be attached to or worn on the jacket.
- When the jacket becomes faded and worn, it should be discarded or the emblems and lettering removed.
- The emblems and lettering should be removed if the jacket is given or sold to a non-member.
- A member should act professionally when wearing the official FFA jacket.
- Members should refrain from use of tobacco and alcohol when underage and at all times when representing FFA. In addition, members should exhibit their leadership qualities when they encounter substances including tobacco and alcohol and serve to discourage others from inappropriate behavior.
- All chapter degree, officer and award medals should be worn beneath the name on the right side of the jacket, with the exception of a single State FFA Degree charm or American FFA Degree key. These should be worn above the name or attached to a standard key chain.

No more than three medals should be worn on the jacket. These should represent 1.) the highest degree earned, 2.) the highest office held and 3.) the highest award earned by the member.

Responsibilities of Members

For a chapter to operate effectively, each member must play an active role. FFA is truly an organization of, by and for its members. Members decide and direct the activities of their own chapter. They hold positions of leadership and conduct all activities. The success or failure of chapter activities and programs rests with the membership.

Each member is charged with the responsibility of upholding the ideals and principles of the organization, as well as participating in all chapter activities.

The FFA Code of Ethics

FFA members conduct themselves at all times to be a credit to their organization, chapter, school, community and family. As an FFA member, I pledge to:

1. Develop my potential for premier leadership, personal growth and career success.
2. Make a positive difference in the lives of others.
3. Dress neatly and appropriately for the occasion. (See page 21 for proper use of Official Dress.)
4. Respect the rights of others and their property.
5. Be courteous, honest and fair with others.
6. Communicate in an appropriate, purposeful and positive manner.
7. Demonstrate good sportsmanship by being modest in winning and generous in defeat.
8. Make myself aware of FFA programs and activities and be an active participant.
9. Conduct and value a supervised agricultural experience program.
10. Strive to establish and enhance my skills through agricultural education in order to enter a successful career.
11. Appreciate and promote diversity in our organization.

Adopted by the delegates at the 1952 National FFA Convention. The Code of Ethics was revised by the delegates at the 1995 National FFA Convention.

Kinds of FFA Membership

To be eligible for **active** membership in a chartered FFA chapter, a student must be enrolled in a secondary agricultural education program.

State associations may consider “secondary agricultural education programs” to be grades seventh-12th.

To become an active member and retain membership, a student must:

1. While in school, be enrolled in at least one agricultural education course during the school year and/or follow a planned course of study. Either course must include a supervised agricultural experience program, the objective of which is preparation for a career in agriculture.
2. Show an interest in the affairs of the organization by attending meetings, striving for degrees of membership and participating in other organized activities of the chapter.
3. Pay all current state and national dues by the date determined by the chapter.
4. Display conduct consistent with the ideals and purposes of the National FFA Organization.

A member may retain active membership until

Nov. 30 following his or her fourth National FFA Convention & Expo after graduation from high school. For more information on active membership, take a look at the National Constitution and Bylaws, Article V, Section B on page 76.

Annual national dues are \$7 for active members, of which \$2.25 is used to provide a year's subscription to *FFA New Horizons* magazine. State associations and local chapters may also collect dues.

FFA clothing, jewelry and gift items can be ordered through the *National FFA Blue* catalog. Chapter supplies, plaques, trophies and award pins can be ordered through the *National FFA Gold* catalog. Agricultural education resources and teaching tools can be ordered through *The Core* catalog. All items are available online at www.FFA.org/shop. Profits earned from the sale of official items help finance the FFA organization and national activities.

In addition to active membership, individuals can become members in three other ways—honorary, alumni and collegiate. **Honorary** membership is conferred upon those individuals who have rendered outstanding service to FFA and agricultural education. The Honorary Chapter, State and American FFA Degrees are



limited at each level by a majority vote at regular meetings or conventions. **Alumni** membership is open to former active members, collegiate and honorary members and other FFA supporters (see page 61 for more information on alumni membership). **Collegiate** FFA was formed in 1931 and has continued to be an influential part of agricultural education on the postsecondary level. Since college is considered higher education, Collegiate FFA provides a higher level of opportunity for membership and empowers values-driven pre-professionals to lead and serve in education, industry and communities.



FFA Degrees

FFA is structured into a degree program which rewards active FFA members for progress in all phases of leadership, skills and occupational development. The Discovery FFA Degree, the Greenhand FFA Degree and the Chapter FFA Degree are awarded at the chapter level. State associations award top members with the State FFA Degree. The highest degree, the American FFA Degree, is conferred upon an elite group of members at the national level. For the most up-to-date degree requirements, visit www.FFA.org.



Discovery FFA Degree – To be eligible to receive the Discovery FFA Degree from a chapter, a member must meet the following minimum requirements:

1. Be enrolled in an agriculture class for at least a portion of the school year while in grades seventh – eighth.
2. Have become a dues-paying member of FFA at local, state and national levels.
3. Participate in at least one local FFA chapter activity outside of scheduled class time.
4. Have knowledge of agriculturally related career, ownership and entrepreneurial opportunities.
5. Be familiar with the local FFA chapter's Program of Activities.
6. Submit written application for the degree.



Greenhand FFA Degree – To be eligible to receive the Greenhand FFA Degree from the chapter, a member must meet the following minimum qualifications:

1. Be enrolled in agricultural education and have satisfactory plans for a supervised agricultural experience program.
2. Learn and explain the FFA Creed, motto, salute and FFA mission statement.
3. Describe and explain the meaning of the FFA emblem and colors.
4. Demonstrate a knowledge of the FFA Code of Ethics and the proper use of the FFA jacket.

5. Demonstrate a knowledge of the history of the organization, the chapter constitution and bylaws and the chapter Program of Activities.
6. Personally own or have access to the *Official FFA Manual* and the *Official FFA Student Handbook*.
7. Submit written application for the Greenhand FFA Degree.



Chapter FFA Degree – To be eligible to receive the Chapter FFA Degree from the chapter, a member must meet the following minimum qualifications:

1. Must have received the Greenhand FFA Degree.
2. Must have satisfactorily completed the equivalent of at least 180 hours of systematic school instruction in agricultural education at or above the ninth grade level, have in operation an approved supervised agricultural experience program and be enrolled in an agriculture course.
3. Have participated in the planning and conducting of at least three official functions in the chapter's Program of Activities.
4. Have earned and productively invested at least \$150 by the member's own efforts, or worked at least 45 hours in excess of scheduled class time, or a combination thereof, and have developed plans for continued growth and improvement in a SAE program.
5. Have effectively led a group discussion for 15 minutes.
6. Have demonstrated five procedures of parliamentary law.
7. Show progress toward individual achievement in the FFA award programs.
8. Have a satisfactory scholastic record.
9. Have participated in at least 10 hours of community service activities. These hours

are in addition to and cannot be duplicated as paid or unpaid supervised agricultural experience hours.

10. Submit a written application for the Chapter FFA Degree.

See constitution for amendment effective January 1, 2015.

Other requirements may be established by the chapter and/or the state FFA association.



State FFA Degree – To be eligible to receive the State FFA Degree from the state association, a member must meet the following minimum qualifications:

1. Have received the Chapter FFA Degree.
2. Have been an active FFA member for at least two years (24 months) at the time of receiving the State FFA Degree.
3. While in school, have completed the equivalent of at least two years (360 hours) of systematic school instruction in agricultural education at or above the ninth grade level, which includes a supervised agricultural experience program.
4. Have earned and productively invested at least \$1,000, or worked at least 300 hours in excess of scheduled class time, or a combination thereof, in a SAE program.
5. Demonstrate leadership ability by:
 - a. Performing 10 procedures of parliamentary law.
 - b. Giving a six-minute speech on a topic relating to agriculture or FFA.
 - c. Serving as an officer, committee chairperson or participating member of a chapter committee.
6. Have a satisfactory scholastic record as certified by the local agricultural education instructor and the principal or superintendent.

7. Have participated in the planning and completion of the chapter's Program of Activities.
8. Have participated in at least five different FFA activities above the chapter level.
9. Have participated in at least 25 hours of community service, within at least two different community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid supervised agricultural experience hours.

See constitution for amendment effective January 1, 2015.

The percentage of the total state membership that may receive the State FFA Degree and other requirements may be established by the state FFA association.



American FFA Degree – To be eligible to receive the American FFA Degree from the National FFA Organization, the member must meet the following minimum qualifications:

1. Have received the State FFA Degree, have been an active member for the past three years (36 months) and have a record of satisfactory participation in the activities on the chapter and state levels.
2. Have satisfactorily completed the equivalent of at least three years (540 hours) of systematic secondary school instruction in an agricultural education program, or have completed at least the equivalent of 360 hours of systematic secondary school

- instruction in agricultural education and one full year of enrollment in a postsecondary agricultural program, or have completed the program of agricultural education offered in the secondary school last attended.
3. Have graduated from high school at least 12 months prior to the national convention at which the degree is to be granted.
4. Have in operation and have maintained records to substantiate an outstanding supervised agricultural experience program, through which the member has exhibited comprehensive planning and managerial and financial expertise.
5. Have earned and productively invested at least \$7,500, or have earned and productively invested at least \$1,500 and worked 2,250 hours in excess of scheduled class time. Any combination of hours multiplied by a factor of 3.33 plus dollars must be equal to or greater than the number 9,000 (see page 27 for calculations). Hours used for the purpose of producing earnings reported as productively invested income shall not be duplicated as hours of credit to meet the minimum requirements for the degree.
6. Have a record of outstanding leadership abilities and community involvement and have achieved a high school scholastic record of "C" or better as certified by the principal or superintendent.
7. Have participated in at least 50 hours of community service, within at least three different community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid SAE hours.
8. Applicants must submit an application with the signatures of the chapter president, chapter advisor, superintendent or principal, and state advisor or state executive secretary, certifying accuracy of all statements in the application and that the applicant conducted him/herself in a manner to be a credit to the organization, chapter and community.

See constitution for amendment effective January 1, 2015.

Procedure for Equating Hours Worked with Dollars Earned and Productively Invested

Hours* Worked	Factor	Formula Test	Actual Dollars Earned and Productively Invested	Minimum Standard Equivalency Factor
2250	X 3.33	7,500.00	+ 1,500.00	= 9,000.00
2103	X 3.33	7,002.99	+ 2,000.00	= 9,002.99
1952	X 3.33	6,500.00	+ 2,500.00	= 9,000.16
1802	X 3.33	6,000.66	+ 3,000.00	= 9,000.66
1652	X 3.33	5,501.16	+ 3,500.00	= 9,001.16
1502	X 3.33	7,001.66	+ 4,000.00	= 9,001.66
1352	X 3.33	4,502.16	+ 4,500.00	= 9,002.16
1202	X 3.33	4,002.66	+ 5,000.00	= 9,002.66
1052	X 3.33	3,503.16	+ 5,500.00	= 9,003.16
901	X 3.33	3,000.33	+ 6,000.00	= 9,000.33
751	X 3.33	2,500.83	+ 6,500.00	= 9,000.83
601	X 3.33	2,001.33	+ 7,000.00	= 9,001.33
451	X 3.33	1,501.83	+ 7,499.00	= 9,001.83
OR				
0			7,500.00	

**These hours cannot contribute income that is being used as productively invested income.*

Honorary American FFA Degree

– The purpose of the Honorary American FFA Degree program is to recognize individuals who have rendered outstanding service to agricultural education and FFA. Individuals nominated must have provided exceptional service to agriculture, agricultural education and/or an FFA program **on a national level**. Those nominated from a state must have the approval of the state FFA advisor. Nominations may also be made by members of the National FFA Board of Directors and officers, National FFA Organization and National FFA Foundation division directors.

The Honorary American FFA Degree is the highest honorary degree presented by the National FFA Organization at the annual national convention and expo. The deadline for nominations (postmarked) is June 15.

Honorary American Degree (Teacher)

– The purpose of the Honorary American Degree Teacher Award is to recognize agricultural education instructors/FFA advisors who have demonstrated total program quality by using those factors that contribute to successful local programs. Nominees must have taught for a minimum of 10 years and have at least 85 percent FFA membership in their agricultural education program. Recipients in this category are selected on the basis of their contributions in the following seven areas: classroom/laboratory instruction, experiential learning of students, National FFA Organization, building partnerships, agricultural education program marketing, agricultural education program development and evaluation, and professional development of agricultural education teachers. The nominations are due (postmarked) June 15.

Official FFA Ceremonies

Official FFA ceremonies are a source of pride, identity and tradition among FFA members and chapters. Ceremonies emphasize the purpose of meetings, the duties of officers and the significance of recognition given to individuals.

All official FFA ceremonies are to be memorized, rehearsed and conducted with pride and dignity. A “walk-through” in the room where the meeting, banquet or special function is to be held will ensure a smooth performance if proper physical arrangements are complete and all parties know their responsibilities and speaking assignments. Never forget that you and your chapter are on display. Your performance should reflect sincerity and professionalism.

Use correct terminology according to gender. For example, use “madam president” in addressing a female president.

Opening and Closing Ceremonies

Opening the Meeting

When the time set for opening the meeting arrives, the president, after quietly arranging for any necessary officer substitutions, rises, raps for



attention, secures order and proceeds as indicated below. The other officers rise as called upon by the vice president and remain standing until seated by the president.

President: “The _____ (meeting room, banquet hall, etc.) will come to order. We are now holding a meeting of the _____ (chapter name, district name, etc.) FFA



_____ (chapter, district, etc.) Mr./Mdm.
Vice President, are all officers at their stations?"

Vice President: (*Rising and facing the president*)
"I shall call the roll of officers, determine if they
are at their stations and report back to you,
Mr./Mdm. President."

Vice President: (*Calling roll of officers*) "The
sentinel."

Sentinel: "Stationed by the door."

Vice President: "Your duties there?"

Sentinel: "Through this door pass many friends
of the FFA. It is my duty to see that the door is
open to our friends at all times and that they are
welcome. I care for the meeting room and para-
phernalia. I strive to keep the room comfortable
and assist the president in maintaining order."

Vice President: "The reporter."

Reporter: "The reporter is stationed by the
flag."

Vice President: "Why by the flag?"

Reporter: "As the flag covers the United States
of America, so I strive to inform the people in
order that every man, woman and child may
know that the FFA is a national organization
that reaches from the state of Alaska to Puerto
Rico and from the state of Maine to Hawaii."

Vice President: "The treasurer."

Treasurer: "Stationed at the emblem of
Washington."

Vice President: "Your duties there?"

Treasurer: "I keep a record of receipts and dis-
bursements just as Washington kept his farm
accounts—carefully and accurately. I encourage
thrift among the members and strive to build up
our financial standing through savings and
investments. George Washington was better able
to serve his country because he was financially
independent."

Vice President: "The secretary."

Secretary: "Stationed by the ear of corn."

Vice President: "Your duties there?"

Secretary: "I keep an accurate record of all
meetings and correspond with other secretaries
wherever corn is grown and FFA members
meet."

Vice President: "The advisor."

Advisor: "Here by the owl."

Vice President: "Why stationed by the owl?"

Advisor: "The owl is a time-honored emblem of
knowledge and wisdom. Being older than the
rest of you, I am asked to advise you from time
to time, as the need arises. I hope that my
advice will always be based on true knowledge
and ripened with wisdom."

"Mr./Mdm. Vice President, why do you keep a
plow at your station?"

Vice President: "The plow is the symbol of
labor and tillage of the soil. Without labor, nei-
ther knowledge nor wisdom can accomplish
much. My duties require me to assist at all times
in directing the work of our organization. I pre-
side over meetings in the absence of our presi-
dent, whose place is beneath the rising sun."

Advisor: "Why is the president so stationed?"

Vice President: "The rising sun is the token of
a new era in agriculture. If we will follow the
leadership of our president, we shall be led out
of the darkness of selfishness and into the glori-
ous sunlight of brotherhood and cooperation.
Mr./Mdm. President, all officers are at their sta-
tions."

President: (*Rises and faces the vice president*)
"Thank you, Mr./Mdm. Vice President." (*All
take seats at tap of gavel.*) "The secretary will call
the roll of members."

Secretary: "There are _____ members and
_____ guests present, Mr./Mdm.
President."

President: "Thank you. FFA members, why are
we here?" (*All members stand at three taps of gavel.*)

All members in unison: "To practice brother-
hood, honor agricultural opportunities and

responsibilities and develop those qualities of leadership which an FFA member should possess.” *(All are seated at one tap of gavel.)*

President: “May we accomplish our purposes. I now declare this meeting of the _____ (chapter name, district name, etc.) FFA _____ (chapter, district, etc.) duly open for the transaction of business, or attention to any matters which may properly be presented.”

Note: The secretary may call the complete roll if necessary and report on that basis. However, it is a time-consuming procedure for a local chapter because all members’ names are in the secretary’s book and can be quickly consulted and checked beforehand.

Closing the Meeting

When the business at hand has been disposed of or an appointed time for closing has arrived, the procedure is as indicated below.

President: “Mr./Mdm. Secretary, do you have a record of any further business which should now be transacted?”

Secretary: *(Rises, replies and is seated.)* “I have none, Mr./Mdm. President.”

President: “Does any member know of any new or unfinished business which should properly come before this meeting? *(If no answer, proceed as follows.)*

“We are about to adjourn this meeting of the _____ (chapter name, district name, etc.) FFA _____ (chapter, district, etc.). As we mingle with others, let us be diligent in labor, just in our dealings, courteous to everyone and, above all, honest and fair in the game of life. Fellow members and guests, join me in a salute to our flag.”

(Tap three times with gavel to call members to stand, face the flag at the reporter’s station and, with their right hands over their hearts, repeat the following salute.)

All in unison: “I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.”

President: “I now declare this meeting adjourned.” *(Tap once with gavel and the meeting is adjourned.)*

Examples of opening and closing ceremonies, which outline responsibilities for a chapter’s historian and parliamentary officers, are available at www.FFA.org/ffaresources/chapter/pages/chaptermeetings.aspx.



Discovery FFA Degree Ceremony

Secretary: “Mr./Mdm. President, I have the applications for _____ (number) students enrolled in (agricultural education, agriscience, agribusiness, horticulture, etc.) who are candidates for the Discovery FFA Degree.”

President: “Our constitution outlines minimum qualifications for this degree. We shall now determine if these candidates qualify. Mr./Mdm. Advisor, have all candidates paid full FFA dues at local, state and national levels?”

Advisor: “They have.”

President: “Have they each participated in at least one chapter activity outside of scheduled class time?”

Advisor: “They have.”

President: “Have these candidates met all other minimum qualifications of Article 6, Section B of the national constitution?”

Advisor: “They have.”

President: “The secretary will please read the names of the successful candidates.”

(Secretary reads the list of candidate names)

President: “Will the officers take their places beside me?”

(After officers are stationed by the president.)

“Will the candidates please rise? Candidates, you are about to receive the Discovery FFA Degree in a national organization of members who will become the leaders in the broad industry of agriculture. Will you strive to continue development of your personal and professional skills through participation in the FFA? If so, answer ‘We will.’”

Candidates: “We will.”

Secretary: “I am proud to add these names to the list of our membership embarking on a journey of personal growth and premier leadership development which will lead them to career success in the broad field of agriculture.”

Advisor: “Today, you take the first step in an exciting journey which can provide you with experiences which will set a foundation for success that will carry throughout your life. I challenge you to grasp all the opportunities offered and wish you every success in that journey.”

President: “Fellow officers, join me in welcoming these recipients of the Discovery FFA Degree.” *(President leads applause and welcomes each candidate with a handshake. Other officers shake hands with the newly installed degree recipients as well.)*



Greenhand FFA Degree Ceremony

Secretary: “Mr./Mdm. President, I have the applications for _____ (number) students enrolled in (agricultural education, agriscience, agribusiness, horticulture, etc.) who are candidates for the Greenhand FFA Degree.”

President: “Our constitution outlines minimum qualifications for this degree. We shall now determine if these candidates qualify. Mr./Mdm. Advisor, do all candidates have satisfactory plans for programs of supervised agricultural experience?”

Advisor: “They have.” *(The advisor should give a brief summary statement regarding enrollment, production agriculture, ornamental horticulture, agribusiness, etc., including career plans and supervised agricultural experience programs. For example, number of students in production agriculture, number of students in horticulture, number of students in agribusiness.)*

President: “Have these candidates met all other minimum qualifications of Article 6, Section C of the national constitution?”

Advisor: “They have.”

President: “The secretary will please read the names of the successful candidates.”

(Secretary does so.)

President: “Will the officers please take their places beside me?”

(After officers are stationed by President.)

“Will the candidates please rise? Candidates, you are about to receive the Greenhand FFA Degree in a national organization of members who expect to enter a career in the industry of agriculture. Will you strive to further develop your abilities through active participation in the FFA? If so, answer ‘We will.’”

Candidates: “We will.”

President: “The basic beliefs of FFA members are outlined in the FFA Creed, which will be presented by _____ (officer, member, greenhand, etc.).”

(FFA Creed is presented.)

President: “I hope that you will always carry the spirit of the Creed in your hearts and the words in your memory.”

Sentinel: “Career development is a life-long process. Your activities in this organization will help you acquire the ability to cooperate with others for the benefit of all. A good attitude and a respect for the rights of others are essential for success in life.”

Reporter: “The vast agricultural complex forms the foundation of our American economy. You have chosen well by your expression of interest

in a future career in this, our nation's largest field of endeavor."

Treasurer: "By your enrollment in agricultural education, you have taken an important step toward becoming a useful citizen in our democracy. May you, like George Washington, use your talents and training for the betterment of yourselves and your fellow man."

Secretary: "The FFA is a national organization of young men and women preparing for careers in agriculture. I am proud to add your name to the roll of the _____ FFA Chapter, _____ (State) Association and the National Organization."

Vice President: "Success in a career and in life is largely the result of a sound education and a willingness to work. Without labor, we accomplish little, and unless our labor is directed by intelligent thinking, we accomplish nothing."

Advisor: "The pin worn by Greenhands is made of bronze. Because of its hardness and endurance, bronze has been used for ages by those who sought a better substitute for crude stone instruments. May those qualities of hardness and endurance carry you far in our organization."

"Although you have done well and merit this recognition, let me remind you that there are heights yet to be attained. Just as there are metals more precious than bronze, there are rarer and more precious laurels to be won in our organization. The silver pin of the Chapter FFA Degree and the golden charm of the State FFA Degree await those who earn them. In order to attain these higher degrees, you must possess rare and golden qualities. You must be malleable, but never crushed; ductile, but never drawn into anything base or dishonorable; glowing with enthusiasm, but unaltered by the heat of conflict. It is my sincere wish that some of you will eventually be awarded the golden key of the American FFA Degree."

"Your future is before you. Through hard work and wise decisions, you can attain the highest place in our organization so eagerly sought by all worthy members."

President: "The FFA organization practices agricultural leadership, citizenship and coopera-

tion. If you develop your abilities, you may become a leader in this organization. We need you, and the country needs strong leadership. We now welcome you as Greenhands. The advisor will now present each of you with the Greenhand pin."



Chapter FFA Degree Ceremony

Secretary: "Mr./Mdm. President, it is my privilege to announce that _____ (number) members are candidates for the Chapter FFA Degree." (*Reads their names.*)

President: "Our constitution sets up minimum qualifications which must be met before members advance to a higher degree. The secretary will please read the section of our constitution which outlines the standards for this degree."

Secretary: (*Reads Article 6, Section D.*) "To be eligible to receive the Chapter FFA Degree from the chapter, the member must meet the following minimum qualifications:

1. Must have received the Greenhand FFA Degree.
2. Must have satisfactorily completed the equivalent of at least 180 hours of systematic school instruction in agricultural education at or above the ninth grade level, have in operation an approved supervised agricultural experience program and be enrolled in an agricultural education course.
3. Have participated in the planning and conducting of at least three official functions in the chapter Program of Activities.
4. Have earned and productively invested at least \$150 by the member's own efforts, or worked at least 45 hours in excess of scheduled class time, or a combination thereof, and have developed plans for continued growth and improvement in a supervised agricultural experience program.
5. Have effectively led a group discussion for 15 minutes.

6. Have demonstrated five procedures of parliamentary law.
7. Show progress toward individual achievement in the FFA award programs.
8. Have a satisfactory scholastic record.
9. Have participated in at least 10 hours of community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid SAE hours.
10. Submit a written application for the Chapter FFA Degree."

(Other requirements may be established by the chapter and/or the state FFA association.)

President: "Mr./Mdm. Advisor, have all candidates met or exceeded these standards?"

Advisor: "They have."

President: "Will the candidates please rise, and will the officers take their positions for this ceremony?"

Sentinel: "Fellowship and brotherhood are desirable aspects of a full and satisfying life. Your many friends in the FFA share with you the satisfaction of your achievement. May you continue to advance in the FFA."

Reporter: "We enjoy many benefits through the FFA. It is important that all of you inform others about this organization so that its influence can be a contributing factor in their lives. Let us work together to build a better America."

Treasurer: "FFA members learn the importance of sound financial practices. The skills you are developing in keeping records and accounts will be valuable assets to you throughout life. May you use this training to support yourself, your family and worthy activities of your community."

Secretary: "You have earned the highest FFA degree a chapter can bestow on its members. As secretary, it is my pleasure to inscribe your name in our permanent records. May you continue your individual growth and development in our organization."

Vice President: "Planning and completing a task brings a certain satisfaction that is the reward of the industrious individual. Our forefathers worked hard to transform America from a wilderness to a great nation. Your attainment of

this degree demonstrated your willingness to work. You have done well and have taken a major step toward fulfilling your goals in the FFA."

Advisor: "Those who succeed best in life, regardless of occupation, know the means whereby the great problems may be solved. Ignorance leads to neglect, waste, want and poverty, while wisdom leads to industry, productivity and happiness. You have studied and learned in order to earn this degree. Every worthwhile recognition carries with it additional responsibilities. Your increased leadership ability should be reflected by your further involvement in the activities of our chapter."

President: "The pin symbolizing the Chapter FFA Degree is made of silver. Just as there are metals more precious than silver, there are more precious laurels to be won in our organization. The golden charm of the State FFA Degree and the golden key of the American FFA Degree await those who earn them. It is our hope that you reach these higher goals in our organization. I am pleased to present each of you with the silver pin of the Chapter FFA Degree."

(President presents pin to each candidate. Secretary reads each name as the pins are being presented.)

"Please be seated, and will the officers return to their stations?"



State FFA Degree Ceremony

State President: *(Raps for attention.)* "We shall proceed with the degree ceremonies. Mr./Mdm. Secretary, what have you to report concerning candidates eligible for this degree?"

State Secretary: "I am pleased to submit the names of _____ (number) candidates who have been selected by the State Executive Committee to receive the State FFA Degree."

State President: “Our constitution sets up minimum qualifications which must be met before candidates are eligible for election to this degree. Mr./Mdm. Advisor, have you carefully examined and reviewed the records of these candidates?”

State Advisor: “I have, Mr./Mdm. President, and have found all candidates fully qualified.”

State President: “We will now proceed to raise these members to the State FFA Degree. Will the candidates please rise?”

State Sentinel: “The State FFA Degree is the highest degree our state association can bestow. Some of you will one day earn the coveted golden key of the American FFA Degree. We urge you to maintain throughout your adult lives the same enthusiasm and dedication that you bring to this ceremony today.”

State Reporter: “It is a great honor to be nominated for the State FFA Degree. It is still a greater honor to be selected for this degree by your fellow members of the _____ FFA Association.”

State Treasurer: “Your new achievement brings you greater honors as well as additional responsibilities. You have widened the field of your service and influence in the strengthening of agriculture, the most basic industry of our nation.”

State Vice President: “You have been urged to advance toward higher degrees in the FFA. We commend you for your accomplishments and encourage you to work toward new and higher goals in our organization and in your chosen occupation.”

State President: “In meeting the requirements of the Greenhand and Chapter FFA Degrees, you were told that the golden charm of the State FFA Degree was awaiting you. The bronze emblem of the Greenhand gave way to the silver emblem of the Chapter FFA Degree which now has evolved into that golden charm. This is symbolic of growth and development in your chosen occupation. May the permanence of the rare and golden qualities of the emblem be a constant reminder of the strength of your education and the worthiness of your achievement. Therefore, on behalf of the _____ FFA Association, I confer upon you the State FFA

Degree with its honors and privileges, and present to you this charm, the emblem of the degree.”

(The Secretary will read the names of the newly elected State FFA Degree recipients who will come forward to receive their charms; each recipient is congratulated by the state officers. All return to their seats.)

State President: “Please be seated. Will the officers return to their stations?”



American FFA Degree Ceremony

National President: *(Raps for attention.)* “We now come to one of the most important activities of the national FFA convention: the election and raising of candidates to the American FFA Degree. This degree marks the highest level of membership which may be achieved in our organization.

“As you know, our constitution sets qualifications which must be met before candidates are eligible for election to the American FFA Degree. Mr./Mdm. Secretary, will you please read the qualifications for this degree?”

National Secretary: *(Rises and reads the qualifications as set forth in Article 6, Section F, of the National FFA Constitution.)*

“To be eligible to receive the American FFA Degree from the National FFA Organization, the member must meet the following minimum qualifications:

1. Have received the State FFA Degree, have been an active member for the past three years (36 months) and have a record of satisfactory participation in the activities on the chapter and state levels.
2. Have satisfactorily completed the equivalent of at least three years (540 hours) of systematic secondary school instruction in an agricultural education program or to have

completed at least the equivalent of 360 hours of systematic secondary school instruction in agricultural education and one full year of enrollment in a postsecondary agricultural program or have completed the program of agricultural education offered in the secondary school last attended.

3. Have graduated from high school at least 12 months prior to the national convention at which the degree is to be granted.
4. Have in operation and have maintained records to substantiate an outstanding supervised agricultural experience program through which a member has exhibited comprehensive planning, managerial and financial expertise.
5. Have earned and productively invested at least \$7,500 or have earned and productively invested at least \$1,500 and worked 2,250 hours in excess of scheduled class time. Any combination of hours times a factor of 3.33 plus dollars must be equal to or greater than the number 9,000. Hours used for the purpose of producing earnings reported as productively invested income shall not be duplicated as hours of credit to meet the minimum requirements for the degree.
6. Have a record of outstanding leadership abilities and community involvement and have achieved a high school scholastic record of "C" or better as certified by the principal or superintendent."
7. Have participated in at least 50 hours of community service, within at least three different community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid SAE hours.

National President: "Mr./Mdm. Advisor, have the records of each of these candidates been carefully reviewed?"



National Advisor: "They have, Mr./Mdm. President. All candidates nominated have been found worthy of the honor of the American FFA Degree and are recommended for approval at this time."

National President: "The chair will entertain a motion to approve these candidates for the American FFA Degree."

(One delegate moves and another seconds that the candidates recommended receive the American FFA Degree. Vote should be taken on all candidates at the same time.)

National President: "Mr./Mdm. Secretary, what is the result of the vote?"

National Secretary: "Mr./Mdm. President, the vote is _____ to _____ (or unanimous)."

National President: "Thank you, Mr./Mdm. Secretary. I now declare the candidates approved according to your vote. Will the other national officers prepare to raise these members to the American FFA Degree? Will the candidates please stand?"

(All candidates RISE at three taps of the gavel. Candidates REMAIN STANDING during the ceremony as officers recite the ritual.)

Fourth Vice President: "Congratulations! By your accomplishments you have proven not only your interest but your efficiency in agriculture, the world's essential industry. You are entitled to the honor and privileges which accompany the American FFA Degree. May your efforts in the future be as meaningful and productive as they have been in the past."

Third Vice President: "As your officers, it is our duty to acknowledge achievement in a fitting and proper manner according to the provisions of our constitution. We know you are proud to have attained your goal, and we are equally proud to reward your efforts in the name of the National FFA Organization."

Second Vice President: "Boundaries within our country exist only in name. True American citizens are interested in and loyal to their local communities and states, but their greatest devotion is to their country. Recipients of the American FFA Degree see beyond limited horizons. They concern themselves not only with

the affairs of their local chapters and state associations, but also with the National FFA Organization, working for the advancement of agriculture, which, in turn, strengthens America."

First Vice President: "As recipients of the Greenhand, Chapter and State FFA degrees, you were encouraged to advance to the American FFA Degree. Through your untiring efforts you have now succeeded in attaining a significant goal. This honor carries with it additional responsibility, and we look upon this occasion as a milestone in your life of achievement in agriculture. Your vision has expanded beyond the limits of your community and the confines of your state until it reached the broad horizon of the great United States of America. Therefore, you are expected to set a worthy example of a progressive agriculturist and to exert leadership in local, state and national affairs."

National Advisor: "I charge you to continue your demonstrated faith in agriculture. Always be proud to work in the industry of agriculture and value your achievements. With all the virtues of independence in thought and action, be mindful of your individual limitations and your vital need to cooperate with your neighbors in the larger business and social activities which have become an essential part of our society. Remember, 'in union there is strength.'"

National President: "The fact that the emblem of the FFA is surmounted by an American eagle is significant. The eagle is symbolic of strength, courage, the national scope of our organization and the extended honor which has been conferred upon you.

"From earliest times, the eagle has been used as an emblem of leadership, power and progress. At the head of their legions, the Romans carried a golden eagle perched upon a spear.

"In 1782, the United States adopted as its emblem the eagle with outspread wings, a shield upon its breast and holding an olive branch and a sheaf of arrows in its talons. The eagle is a bird of superb strength, keenness of sight and marvelous powers of flight. As the eagle soars high, so let your vision soar and lead you to greater heights of achievement. Bring clear and purposeful thought to bear on your problems. Be strong and fearless in spirit and action.

"On behalf of the National FFA Organization, I confer upon you the American FFA Degree, together with its honors and privileges."

(Candidates BE SEATED at 1 tap of the gavel.)

"Will the vice president escort the newly-elected degree recipients to the platform to receive a key and a certificate?"

(Candidates receive the degree as their names are read.)

National President: "Please be seated. Will the officers return to their stations?"

Honorary Member Ceremony

President: "It is always a pleasure to receive honorary members into the FFA. The purpose of this ceremony is to recognize, from time to time, the efforts of others made on our behalf. Mr./Mdm. Secretary, please read the section of the national constitution which provides for honorary membership." *(Reads Article 5, Section E.)*

Secretary: "Honorary membership—farmers, school superintendents, principals, members of boards of education, chapter advisors, teachers, staff members in agricultural education, business people and others who are helping to advance agricultural education and the FFA and who have rendered outstanding service, may be elected to honorary membership by a majority vote of the members present at any regular meeting or convention."

President: "Mr./Mdm. Secretary, will you introduce those who are to receive this honor?"

Secretary: "Mr./Mdm. President, members and guests, I am pleased to read the following names:"

(Secretary reads the names of the recipient(s).)

President: "Will the officers take their places beside me? Will the ushers please present the candidates?"

(To explain why the honor is being conferred, the secretary gives a summary of what each candidate has done.)

Sentinel*: “I welcome you as friends of the FFA. It is my privilege *as sentinel* to extend to each of you the symbolic handclasp of friendship and brotherhood.”

Reporter*: “*As reporter*, I am pleased to inform you that the FFA is a national youth organization whose purpose is to develop agricultural leaders. Welcome to membership.”

Treasurer*: “Your contribution as a useful citizen in our democracy serves as an example for our members to follow. *As treasurer*, I welcome you to our organization.”

Secretary*: “The FFA needs counsel and guidance from recognized leaders. It is my pleasure *as secretary* to add your names to our roll of honorary members.”

Vice President*: “*As vice president*, I welcome you to the FFA. I would inform you that our members learn to appreciate the dignity of labor. Without labor, neither knowledge nor wisdom can accomplish much.”

President: “On behalf of every member, I wish to say we are proud to have you as honorary members. May this affiliation prove valuable to all. I impress upon you that we look to you for counsel and guidance. It is because of the great respect we have for you that you have been elected to honorary membership. May we always cooperate for the benefit of all. I now confer upon you honorary membership in the _____ FFA (chapter, association, etc.) and present you with this token of membership.”

**These portions may be omitted if it is desired to shorten this ceremony. Italicized portions may be omitted in the event that officers other than those indicated are presenting the parts.*

FFA Alumni Membership Induction Ceremony

FFA Alumni President: “In 1971 the National FFA Alumni Association was established in support of the FFA organization. Since that time, thousands of individuals at the local, state and national levels have joined the FFA Alumni to secure the promise of FFA and agricultural education for future generations.”

“Cooperation is the foundation upon which we build success. Only through our efforts together are we able to reach new heights.”

“As FFA Alumni members, we are entrusted with the greatest tasks: to help educate our youth and ensure the success of their future. As parents, community leaders and friends, each of us has a responsibility and we must fulfill that duty. Each student will need you; help when you can, be trustworthy and honest, but most importantly, make each moment a positive learning experience.”

“Service as an FFA Alumni member is an honor and privilege, through which we counsel, guide, support, listen and mentor. We can secure the promise of FFA and agricultural education through premier leadership, personal growth and career success. Will all FFA Alumni member candidates please rise?”

(FFA Alumni member candidates rise.)

Alumni President: “Do you pledge to be an advocate for agricultural education and FFA by being diligent in your endeavors to ensure the success of the FFA and FFA Alumni in our community? If so, answer ‘I do.’”

Alumni Member Candidates: “I do.”

Alumni President: “I, (Name), President of the (Affiliate, State or National) FFA Alumni (Affiliate or Association) confer upon you membership within the FFA Alumni organization, with all rights, privileges and responsibilities!

“Let us welcome our new members with a round of applause.”

(Round of applause)

Alumni President: “FFA alumni members may be seated.

“Congratulations! Membership within the FFA Alumni is essential in securing the success of the FFA and agricultural education. Through our continued cooperation, we will realize new visions and goals and achieve tremendous success.”

Ceremony for Installing Officers

Retiring President: “ _____, as president-elect, you have been selected by your fellow members to be the leader of our chapter* for the coming year. You are therefore responsible for guiding our chapter* in all its worthy undertakings. May you work intelligently and seriously to fulfill the responsibilities of your office.”

Retiring Vice President: “ _____, as vice president-elect, your record of accomplishment indicates you have those qualities of leadership which we should all possess. You are to assist the president in directing the work of our chapter*, preside over meetings in his/her absence and keep all committees working effectively.”

Retiring Secretary: “ _____, as secretary-elect, you have been chosen to keep accurate minutes of our meetings and to carry on the chapter* correspondence. You should provide the chapter* with the order of business and committee assignments for each meeting. You will also keep a list of members, a record of degrees awarded and have custody of the constitution and bylaws.”

Retiring Treasurer: “ _____, as treasurer-elect, you have been placed in a position of trust. Your duties require you to keep an accurate record of receipts and disbursements and to provide regular financial reports. It is also your responsibility to assist in developing the chapter* budget and maintaining sound financial practices.”

Retiring Reporter: “ _____, as reporter-elect, your duty is to inform the public about the FFA. You are expected to work closely with the news media, including state and national FFA publications. You should keep a record of photographs and articles published concerning the FFA and its members and be responsible for compiling our FFA history.”

Retiring Sentinel: “ _____, as sentinel-elect, your duties include welcoming our friends, caring for the meeting rooms and FFA equipment and providing for the comfort of our members and guests. It is also your duty to assist in conducting meetings and ceremonies.”

Retiring President: “It is an honor to be an officer in the FFA. From time to time during the year, you may encounter difficult problems, but through cooperation, hard work and dedication, you will succeed and the FFA will prosper. Do each of you accept the responsibilities of your office, and will you do your best to uphold the ideals and principles of the FFA? If so, answer ‘We do.’”

Newly Elected Officers: “We do.”

Retiring President: “I now declare each of you properly and duly installed in the respective office to which you were elected. May your year of service be marked by integrity, dedication and a cooperative spirit. Seek harmony among your fellow officers and set high standards of leadership for all chapter* members. Retiring officers (*turning to them*), will you please escort the newly installed officers to their stations?”

(The new president presents brief remarks.)

**Use association, organization, etc. when appropriate.*

This and all ceremonies can be found at www.FFA.org.

Essentials of a Successful Chapter

The local chapter is the heart of FFA. Chapters that strive for success keep members active at all levels of the organization and provide students with many opportunities for leadership. Emphasizing the following 10 items will help ensure your chapter's success.

1. FFA Knowledge

Every member and chapter advisor needs to understand the functions and opportunities of FFA in order to fully reap the benefits. Detailed information can be found in the *Official FFA Student Handbook*, www.FFA.org or in other FFA publications.

2. Diversity of Membership

Agricultural education enrollment and FFA chapter membership should be representative of the diversity of the student body population. Serving this broad

cross-section of students is an opportunity and a responsibility that includes every student in the agricultural education classes. Achieving this objective has many rewards, including greater service to students, parents and the community; a broader spectrum of community support; and a more creative program plan through diverse input.

3. *All Members Share Responsibilities*

When all members are active, the entire chapter benefits. Providing leadership should be everyone's role, not just that of the officers. The Program of Activities ensures that each member has specific duties in the chapter.

4. *Capable Officers*

Students nominated and elected to officer positions must have the talent and dedication necessary to lead the chapter. Chapters should hold open elections, and officers should serve as role models.

5. *Challenging Program of Activities*

A chapter should plan goals and activities that will utilize members' talents and meet the needs of the community. Every member is to be included in the POA.

6. *Workable Constitution and Bylaws*

These should provide flexibility to allow progress yet provide enough structure and support to give the chapter a firm foundation. All chapter decisions should be based upon its constitution and bylaws.

7. *Proper Equipment and Records*

The chapter should acquire the equipment necessary for officers and committee members to keep complete financial, historical, membership and other records.

8. *Well-planned, Regularly Held Chapter Meetings*

Monthly meetings, scheduled at a regular time and guided by a sound agenda, will provide the efficient transaction of business, promote chapter unity and encourage better attendance. Chapter meetings can be excellent learning and teaching tools.

9. *Adequate Financing*

Fundraising projects are essential in FFA. Yearly earnings will contribute to the creativity and growth of the chapter by funding important activities and projects.

10. *School and Community Support*

The chapter must strive to meet the needs of the community and work with the school system in which it operates. Since many chapter activities depend upon local support, public relations activities should be conducted in the community, such as the National Chapter Program and Food for America. An FFA Alumni affiliate can provide organized community support and service.

Official Chapter Equipment

1 FFA Banner

A Complete Set of Officer Stations (Symbols)

7 or more Official FFA Manuals

1 Official FFA Flag

1 Gavel and Block

1 Scrapbook

*All items are available through the *National FFA Gold* and *Core* catalogs.



Program of Activities

FFA chapters use their Program of Activities to plan and develop their goals for the year. A well-planned and well-executed POA can help students develop their visioning, decision making and action skills. Developing and conducting the POA provides students opportunities to prepare for their futures, where these skills will be very beneficial.

A well-developed POA serves many purposes. First, it defines chapter goals and outlines steps needed to meet those goals. Second, it is a written guide that provides administrators, advisory committees, alumni and others with a calendar of events the chapter will follow in the year ahead. A well-planned POA will:

- Ensure that chapter activities meet the needs of the members.
- Provide direction year to year.
- Provide experience in planning.
- Serve as a reference point throughout the year.

Tools are available to help chapters prepare their annual POA. The POA forms are available in the *FFA National Chapter Award Program Handbook* and on the National Chapter web page www.FFA.org/nationalchapter.

The key to a good POA is getting every member involved in planning and carrying out the activities. Member involvement is essential. Each chapter builds its POA around three major areas called “divisions.” Divisions focus on the types of activities a chapter conducts. They place importance on 1.) the student as an individual 2.) the chapter as a group of members and 3.) the community as a whole.

The divisions and their purposes are:

- **Student Development**
Promote personal and group activities that improve life skills.
- **Chapter Development**
Encourage students to work together.
- **Community Development**
Cooperate with other groups to make the community a better place to live and work.

Each division in the POA has five quality standards. Superior chapters conduct activities that relate to each of the quality standards.

Successful FFA chapters organize their POA by using committees. The number of committees will vary by chapter. The chapter vice president coordinates the work of committees, and every member should serve on at least one committee. One way to form committees is by the standards for each division:

- Leadership
- Healthy Lifestyles
- Career Success
- Scholarship
- Personal Growth
- Chapter Recruitment
- Financial
- Public Relations
- Cooperation
- Support Group
- Economic Development
- Environmental and Natural Resources
- Human Resources
- Citizenship
- Agricultural Promotion

The committees should develop goals and activities in each division. When their work has been completed, each committee should report its recommendations to the entire chapter for approval, rejection or amendment. When finalized, the chapter's POA should be attractively duplicated and distributed to the members, school administrators, advisory committee and others involved in its development.

Additional information is available in the *Official FFA Student Handbook*, the *Advisor's Guide to the Student Handbook* and the *FFA National Chapter Award Program Handbook*.

Chapter Officers

Chapter officers serve a vital function in FFA. By taking a major leadership role, these students grow from the experience and benefit the chapter. It should be the officers' goal to lead by example and encourage other members to participate in chapter activities. The following are general duties expected of all officers:

- A genuine desire to be part of a leadership team.
- A willingness to accept responsibility.
- A sincere desire to work with all chapter members in meeting their leadership, personal and chapter goals.
- A commitment to lead by example.
- Knowledge and understanding of the chapter, state and national FFA constitutions, bylaws and programs.
- A working knowledge of parliamentary procedure.
- The ability to memorize official ceremonies.

There are specific duties and responsibilities that generally relate directly to each office:



President

- Preside over meetings according to accepted rules of parliamentary procedure.
- Appoint committees and serve on them as an ex-officio, non-voting member.
- Coordinate the activities of the chapter and evaluate the progress of each division of the POA.
- Represent the chapter in public relations and official functions.

Vice President

- Assume all duties of the president if necessary.
- Develop the POA and serve as an ex-officio, non-voting member of the POA committees.
- Coordinate all committee work.
- Work closely with the president and advisor to assess progress toward meeting chapter goals.

Secretary

- Prepare and post the agenda for each chapter meeting.
- Prepare and present the minutes of each chapter meeting.
- Place all committee reports in the secretary's file.
- Be responsible for chapter correspondence.
- Maintain member attendance and activity records and issue membership cards.
- Have on hand for each meeting:
 - The secretary's file
 - Copy of the POA, including all standing and special committees
 - *Official FFA Manual* and the *Official FFA Student Handbook*
 - Copy of the chapter constitution and bylaws

Treasurer

- Receive, record and deposit FFA funds and issue receipts.
- Present monthly treasurer reports at chapter meetings.
- Collect dues and special assessments.
- Maintain neat and accurate treasury records.
- Prepare and submit the membership roster and dues to the National FFA Organization through the state FFA association office in cooperation with the secretary.
- Serve as chairperson of the finance committee.

Reporter

- Serve as chair of the POA public relations committee.
- Plan public information programs with local radio, television, newspaper and service clubs and make use of other opportunities to tell the FFA story.
- Release news and information to local and regional news media.
- Publish a chapter newsletter or website.
- Prepare and maintain a chapter scrapbook.
- Send local stories to area, district and state reporters and to any school publications.
- Send articles and photographs to *FFA New Horizons* and other national and regional publications and websites.
- Work with local media on radio and television appearances and FFA news.
- Serve as the chapter photographer.

Sentinel

- Assist the president in maintaining order.
- Keep the meeting room, chapter equipment and supplies in proper condition.
- Welcome guests and visitors.
- Keep the meeting room comfortable.
- Take charge of candidates for degree ceremonies.
- Assist with special features and refreshments.

Advisor

- Supervise chapter activities year-round.
- Inform prospective students and parents about FFA.
- Instruct students in leadership and personal development.
- Build school and community support for the program.
- Encourage involvement of all chapter members in activities.
- Prepare students for involvement in career development events and leadership programs.

Additional Officers a Chapter Might Elect*

Historian

- Develop and maintain a scrapbook of memorabilia to record the chapter's history.
- Research and prepare items of significance of the chapter's history.
- Prepare displays of chapter activities and submit stories of former members to the media.
- Assist the reporter in providing photography for chapter needs.

Parliamentarian

- Be proficient with parliamentary procedure.
- Rule on all questions of parliamentary conduct at chapter meetings.
- Serve as a participant or an ex-officio member of the parliamentary procedure team.
- Conduct parliamentary procedure workshops at the chapter level.
- Chair or serve as ex-officio member on the conduct of meetings committee.

Chaplain

- Present the invocation at banquets and other functions.
- Conduct reflections services at summer camps and conferences.

Other Possibilities

To meet local needs and to expand leadership opportunities, other officers may be designated at the chapter and mini-chapter level. Each officer group should at least have the six parliamentary offices. Further information is available in the *Official FFA Student Handbook*.

**Opening ceremonies for other officer positions can be found at www.FFA.org/ffaresources/chapter.*

Becoming a State or National Officer

FFA members who take advantage of the many leadership opportunities in FFA become top leaders in the organization. Each state elects a group of student officers to lead its membership

for the year. Qualified candidates must have obtained the State FFA Degree. Once elected, state officers engage in a leadership development continuum that reinforces their prior knowledge and trainings for position-related work that builds upon each other.

National FFA office is the highest elected office in the organization. Members must have received the American FFA Degree and be selected by their state association to be a national officer candidate. All candidates go through intensive interviews conducted by a nominating committee at the national FFA convention and expo. Six national officers are then elected to lead the organization.



Chapter Meetings

Every chapter meeting should be an informative and enjoyable experience. Besides conducting chapter business, good meetings may include entertainment, guest speakers, recreation and refreshments. Variety in programs is essential for maintaining successful meetings and member attendance.

Planning Chapter Meetings

The executive committee should plan the agenda and post it in the chapter meeting room several days prior to each meeting. Members should discuss the items of business with the advisor's guidance.

Official opening and closing ceremonies are to be used at all meetings. Well-performed ceremonies build pride and enthusiasm not only in the officer team but within the entire chapter. A majority of chapter business should involve items planned in the Program of Activities.

As meetings are planned, preparations must be made in advance by the officer team. These may include, but are not limited to:

- Placing the meeting schedule on the school's activity calendar before the start of the school year.
- Making sure officer and committee reports are written and ready to present.
- Posting the agenda several days prior to the meeting to give all members a chance to prepare for discussion and encourage attendance.
- Having one or two chapter officers visit with each class prior to the meeting to share the agenda and generate discussion.
- Assigning all responsibilities for special guests, programs, recreation and refreshments.

Arranging the Meeting Room

An organized meeting room will set the stage for conducting chapter business. The correct room arrangement for a meeting is diagrammed on the next page. The following station markers should be placed at the officers' stations:

- Rising Sun – President
- Plow – Vice President
- Ear of Corn – Secretary
- Bust of Washington – Treasurer
- American Flag – Reporter
- Owl – Advisor
- Shield of Friendship – Sentinel

A properly furnished meeting room adds dignity to FFA functions and instills pride in the members. The sentinel should make sure the chairs and podium are correctly positioned and the stations for each officer are in place prior to each meeting. All of this equipment should be kept presentable at all times and properly displayed or stored when not in use. The American flag must be prominently displayed.

A little imagination can transform a traditional meeting room into an interesting depiction of chapter achievement. Many chapters display a "wall of fame" featuring chapter trophies, plaques, ribbons, certificates and other awards. A photographic display of State and American FFA Degree recipients, winning teams or individuals encourages members to excel.

An attractive bulletin board provides a place to post the upcoming agenda, notices, announce-

ments, photos, news clippings, current project status and much more. Some chapters have an executive work area where the officers may meet and keep their records.

The American Flag

The American flag is used as a symbol to foster citizenship among members. It should be displayed at all official FFA meetings and functions. The following are some simple rules governing its use:

- The flag shall never be subjected to contempt, disrespect or insult.
- It may not be used for advertising purposes and nothing should be attached to the cloth of the flag.
- No other flag or pennant should be displayed above the flag.
- Never allow the flag to touch the ground or to be used as drapery or as a costume.
- Always carry the flag aloft and free.
- March right in a line of flags or in front of the center of the other flags.
- When the flag is displayed either

horizontally or vertically against a wall, the stars should be in the top left corner.

- A flag in poor condition should be destroyed as a whole, privately, preferably by burning.

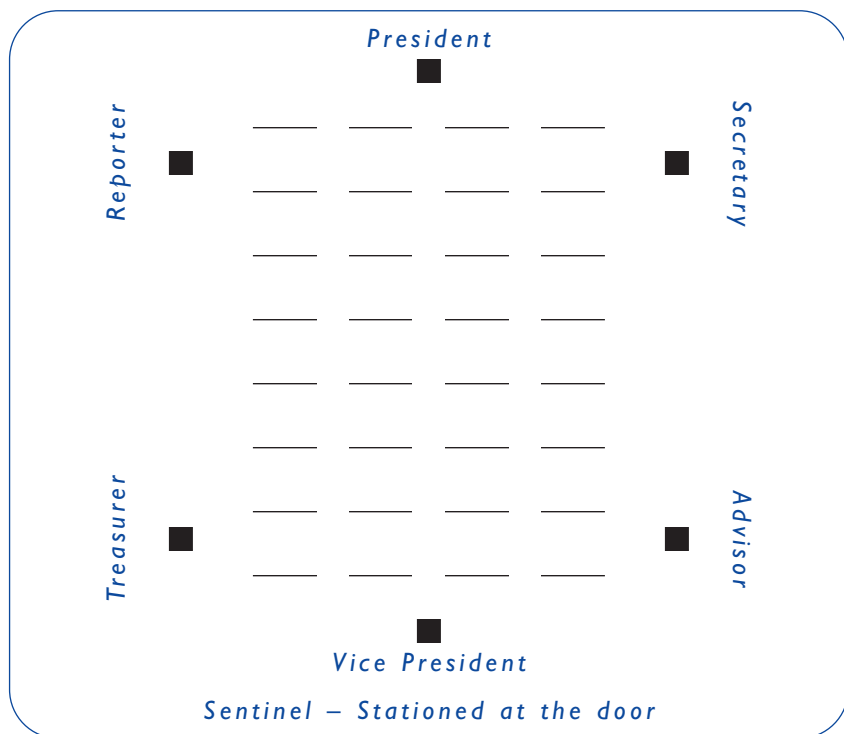
For more information please refer to Flag Rules and Regulations www.usflag.org/flagetiquette.html.

Order of Business

An established order of business should be followed at all chapter meetings. When members know what to expect, they can participate more effectively. The following order is suggested for regular meetings but can be changed to suit individual chapter needs. The most important reason for using this order is that significant items will not be overlooked and member participation will be heightened.

Opening ceremony should be conducted, including the call to order, roll call and quorum determination.

Minutes of the previous meeting should be





prepared and presented by the secretary and approved by the members as read or as amended.

Officer reports include all officer reports to be made at the meeting. The treasurer's report should be given at every regular meeting.

Special features, including speakers, panels, guest appearances, award presentations and other non-business items should be toward the beginning.

Unfinished business is designed to resolve motions postponed or tabled at previous meetings.

Committee reports are presented by representatives from standing and/or special committees subject to acceptance by the membership.

New business proposes new items of business to the chapter. Items include those on the meeting agenda and others introduced by chapter members.

Ceremonies are used only when new members are initiated, Discovery Degrees are awarded, Discovery Degree recipients are raised to the Greenhand FFA Degree, Greenhands are raised to the Chapter FFA Degree or officers are installed.

Closing ceremony is preceded by final announcements, bringing the official meeting to a formal and dignified close.

Entertainment, recreation and/or refreshments are planned by the recreation committee and should follow the meeting to increase interest in attendance.

Guests and speakers frequently are unable to stay through an entire meeting. Special features are positioned early in the program, yet may be changed to suit the needs of the meeting. Official business should be completed before recreation or refreshments.

Parliamentary Procedure

The purpose of parliamentary procedure is to promote efficient meetings so that business can be transacted in an orderly manner. Each chapter member should know how to conduct and take part in a meeting in order to protect the rights of all members.

A knowledge of parliamentary procedure not only strengthens chapter meetings but also provides members with valuable leadership tools for participation in the chapter, community and other organizations.

Chapter officers, in particular, need to know the rules of parliamentary procedure. Observing parliamentary procedure will ensure that:

- One item is addressed at a time.
- Courtesy is extended to everyone.
- The majority rules.
- The rights of the minority are protected.

Knowledge of parliamentary procedure becomes a life-long asset, valuable for leading or participating in meetings in an informed and efficient way. At the chapter level, officers and members find it much easier to conduct and take part in meetings when supported by a background of parliamentary knowledge.

Use of the Gavel

All officers and members should understand the use and meaning of the gavel. It is the symbol of authority and, when used correctly, ensures orderly meetings.

One tap of the gavel follows the announcement of adjournment, the completion of a business item or is a message to the members to be seated.

Two taps of the gavel call the meeting to order.

Three taps of the gavel is the signal for all members to **stand in unison on the third tap**.

A **series of sharp taps** is used to restore order at a meeting. For instance, if discussion ventures away from the main motion and attention needs to be brought back to the matter at hand, the chairman should rap the gavel a number of times to get the group's attention.

Summary of Motions

The Summary of Motions can be found on page 47. For more information on parliamentary procedure, see the *Official FFA Student Handbook*. Even more detail is available in parliamentary procedure books such as *Robert's Rules of Order, Newly Revised*.

Chapter Banquet

The chapter banquet is the highlight of the year for many FFA chapters. The banquet is an opportunity for chapter members to work together to showcase chapter and individual accomplishments. A carefully planned program should see that every member is recognized for

some achievement, whether it be attainment of the Discovery, Greenhand or Chapter FFA degrees, a chapter proficiency award or a scholarship.

The school administration should play a prominent role in the chapter banquet. By presenting scholarships and other awards, superintendents, principals and guidance counselors become part of the team and give recognition to the students' work. Companies and private individuals sponsor proficiency awards and several other awards through the National FFA Foundation or state FFA foundations. When local representatives of the sponsoring companies are available, they should be given the opportunity to make these presentations.

The entire banquet, including the meal and program, should not exceed two and one-half hours. If desired, a reception with punch or an open house tour of the facility and a review of projects might precede the banquet.

All chapter members should receive instruction on appearance and table manners. Students should sit with their parents.



Summary of Parliamentary Motions

MOTIONS CHART						
	Interrupt?	Second?	Debate?	Amend?	Vote?	Reconsider?
PRIVILEGED MOTIONS						
Fix the Time to Which to Adjourn (12)	No	Yes	No	Yes	Maj	Yes
Adjourn	No	Yes	No	No	Maj	No
Recess (12)	No	Yes	No	Yes	Maj	No
Raise a Question of Privilege	Yes	No	No	No	(1)	No
Call for the Orders of the Day	Yes	No	No	No	(1)(15)*	No
SUBSIDIARY MOTIONS						
Lay on the Table	No	Yes	No	No	Maj	(3)*
Previous Question	No	Yes	No	No	2/3	Yes
Limit or Extend Limits of Debate (12)	No	Yes	No	Yes	2/3	Yes
Postpone to a Certain Time (or Definitely) (12)	No	Yes	Yes	Yes	Maj	Yes
Commit or Refer (12)	No	Yes	Yes	Yes	Maj	Yes
Amend (12)	No	Yes	(5)	Yes	Maj	Yes
Postpone Indefinitely(12)	No	Yes	Yes (16)	No	Maj	(4)
MAIN MOTIONS						
Main Motion	No	Yes	Yes	Yes	Maj	Yes
INCIDENTAL MOTIONS (11)						
Suspend the Rules	No	Yes	No	No	(9)*	No
Withdraw a Motion(13)	*	*	No	No	Maj*	(3)
Objection to the Consideration of a Question (10)	Yes	No	No	No	2/3 NEG.	(3)
Point of Order	Yes	No	No*	No	(1)*	No
Parliamentary Inquiry	Yes	No	No	No	(1)	No
Appeal	Yes	Yes	Yes*	No	(7)	Yes
Point of Information	Yes	No	No	No	(1)	No
Division of the Assembly	Yes	No	No	No	(14)	No
Division of a Question	No	Yes	No	Yes	Maj	No
MOTIONS THAT BRING A QUESTION AGAIN BEFORE THE ASSEMBLY(8)						
Reconsider*(2)	No*	Yes	(5) (16)	No	Maj	No
Rescind	No	Yes	Yes (16)	Yes	(6)	(3)
Take from the Table	No	Yes	No	No	Maj	No
Discharge a Committee	No	Yes	Yes (16)*	Yes	(6)	(3)
Amend Something Previously Adopted	No	Yes	Yes (16)	Yes	(6)	(3)

The first thirteen motions are listed by precedence. After the chair states a motion, higher ranking motions are in order and lower ranking motions are not (except for Amend as shown on the chart and Previous Question).

* - Refer to *Robert's Rules of Order Newly Revised* for rule(s)

(1) The chair decides. Normally no vote is taken.

(2) Only made by a member who voted on the prevailing side and is subject to time limits.

(3) Only the negative vote may be reconsidered.

(4) Only the affirmative vote may be reconsidered.

(5) Debatable when applied to a debatable motion.

(6) Majority with notice, or 2/3 without notice or majority of entire membership.

(7) Majority or tie vote sustains the chair.

(8) None of these motions (except Reconsider) are in order when business is pending.

(9) Rules of order, 2/3 vote--Standing rules, majority vote.

(10) Must be proposed before debate has begun or a subsidiary motion is stated by the chair (applied to original Main Motions).

(11) The Incidental Motions have no precedence (rank). They are in order when the need arises.

(12) A Main Motion if made when no business is pending.

(13) The maker of a motion may withdraw it without permission of the assembly before the motion is stated by the chair.

(14) The chair can complete a Division of the Assembly (standing vote) without permission of the assembly and any member can demand it.

(15) Upon a call by a single member, the Orders of the Day must be enforced.

(16) Has full debate. May go into the merits of the question which is the subject of the proposed action.

Banquet preparations should be assigned to specific members and special committees. Most chapters select a general chairman and form these committees:

- Menu and serving
- Program outline (including entertainment) and creation of the paper program
- Invitations, guest list, thank-you cards and letters
- Room arrangement and decorations
- Publicity (before and after the event)
- Courtesy Corps
- Set-up and clean-up

Detailed suggestions for planning and conducting a banquet may be found in the *Instructor's Guide for Banquet Planning*, available in *The Core* catalog. In addition, the *National FFA Gold* catalog carries banquet decorations, awards and chapter supplies.

Public Relations

By communicating with your school and community, your FFA chapter can build prestige as a valuable, active and involved organization. This communication and visibility is called public relations. If you take public relations seriously,

you and your chapter can benefit from community interest and support – both of which are vital to the success of your FFA projects and agricultural education program.

Although the reporter is charged directly with keeping the community informed of FFA activities, keep in mind that every member has the responsibility to represent agricultural education and FFA. Your actions while you are in Official Dress or other FFA apparel can positively affect the image of FFA in your community.

The public relations effort can be one of the most important and challenging in the chapter, because many of your chapter activities will interest local media. The public relations committee should create a promotion plan, considering the entire year's worth of chapter activities. The chapter reporter serves as chairperson of the public relations committee; members then relay information to the reporter and work with him or her to prepare regular news releases, website updates and social network posts on chapter happenings. The public relations committee can also initiate other publicity activities. It is important to know the newspapers, websites, radio and television stations serving your area. Assemble contact information for education reporters or community events calendars in all



appropriate media. If your school has a school newspaper, make sure you submit regular information to it. A quick visit or phone call to introduce yourself can be a nice personal touch. Talk to the reporters you plan to contact and ask them their preferred format for receiving articles or news releases. They will likely prefer to receive information electronically.

When preparing articles or news releases for publication, they should be typed, double-spaced and edited for sentence structure, spelling, punctuation and clarity. Consider asking a teacher from your English or journalism department for advice on preparing posts, articles and news releases. Articles should be approved by your chapter advisor and, in some instances, by a school administrator prior to submitting to the media.

Don't forget *FFA New Horizons* magazine, FFA videos and all the electronic options available to you. Facebook and Twitter can be important tools to help you get the word out about your chapter activities and accomplishments. Make sure that your website, social network pages and online posts are professional and reflect properly on your chapter and FFA. Remember, the entire world can see the information you put online; this can be a great opportunity but also a great responsibility. For tips and tricks on managing your online presence, check the student page on www.FFA.org. If you have a story to share with us, send it to media@ffa.org.

When planning your chapter's public relations program, keep the following in mind:

Names are news—Your name, names of current and former members, award or contest winners, parents and others increase reader interest.

News release format—Always provide your contact name and telephone number at the top of the release.

News stories—Tell the reader the basics—who, what, when, where, why and how.

Feature stories—When more in-depth coverage of an interesting chapter member or function is in order, write a feature story.

Photographs—Often a single, good photograph has more impact than an article. Clear, sharp, black and white prints are welcomed by most newspaper editors. All photographs should include a cutline detailing the activity in the picture.

Human interest stories—FFA members are often good candidates for this type of story because of the variety of their activities. FFA members renovating the city park or conducting projects tell of their commitment to community service.



Special events—FFA activities including community development projects, National FFA Week and the state convention are ideal for involving the community and the media.

Radio and TV programs—These outlets provide excellent coverage but require careful planning. Be sure you are prepared for any TV or radio program. In TV, it is important to have good visuals. Looking sharp in Official Dress can make a lasting impression.

National FFA Week—This special week for FFA members offers a unique opportunity to share your message with your school and the community. FFA Week materials from the *National FFA Gold* catalog should be ordered early and www.FFA.org/FFAweek has all the tools and templates you need to plan a full week of events. Window displays, outreach activities, open house programs, full-page advertisements for the local newspaper, guest FFA appearances at service clubs, radio and TV—these and more can bring attention to the presence of FFA as a positive influence in the community.

Tips for Social Networking

Social networking sites like Facebook (www.facebook.com/nationalffa) and Twitter (<http://twitter.com/nationalffa>) are fun, cheap and easy ways to communicate with your members and supporters. There are a few things you'll want to keep in mind, though, to ensure social networking success.

1. Update often—but not too often.

We know that your chapter has tons of exciting news to share with the world, but that doesn't mean you have to share it all at once! For sites like Facebook and Twitter, it's a good idea to stick to only one to two updates a day and space them out over time. Instead of sending three updates in one hour, for example, try sending one update in the morning, one in the afternoon and one in the evening.

Twitter's platform allows for more frequent updating, but still you should try to limit it to three to five tweets per day, and again, space them out. One tweet every two hours is a good rule of thumb. Follow school policy for media use during school hours.

2. Watch your tone.

Writing on social networks is a little different from the writing you'd do for an essay in your English class or even for your FFA chapter's website. It's okay to be a little less formal and a little more conversational. But you'll still want to pay attention to your grammar and spelling, avoid using too much



slang, and make sure your message can be easily understood by all types of audiences. Your fellow FFA members, parents, and community business leaders can and will follow you on your social networks.

Also, keep it positive. Your chapter's social networking site is not the best place to complain about how unfair it is that your chapter lost the state livestock judging competition. Remember, once you've made a comment on a social networking site, it can be difficult, if not impossible, to retract.

3. Reciprocate!

The best thing about social networking is that it's, well... social! Your purpose is not only to send out messages and updates to your followers but also to communicate with them. Try to respond to most of the comments and messages you get through your social networking sites. And try to engage your audience by asking them questions and requesting feedback on your activities.



FFA Programs and Activities

Agricultural Career Network

The Agricultural Career Network is a new, nationwide system designed to help FFA members document their educational achievements, create robust portfolios and pursue scholarships and employment opportunities.

The purpose of AgCN is to improve the quality, service and reach of FFA. Data collected through the network will help document the impact and relevance of FFA and agricultural education programs, drive FFA program improvement and build a growing base of support for agricultural education. Go to www.FFA.org to learn more.

Service Engagement

Living to Serve

The National FFA Organization embraces the idea of giving back to our communities. The last line of the FFA motto, “Living to Serve,” signifies the vital role service plays in the organization. In an effort to increase service engagement, the National FFA Organization occasionally has grants available to chapters. Funding and resources can be found on the Living to Serve webpage, www.FFA.org/livingtoserve.

“Service” can take on several meanings. Community service and service-learning are two forms of service that are commonly confused. The following information includes definitions and examples of ways to engage your chapter in both forms of service.

Community Service

Community service is the engagement of individuals or groups in an organized activity that contributes to the local, national or world community. It is also known as volunteering, which is defined as the practice of people working on behalf of others or a particular cause, without payment, for their time and services. Potential community service projects include adopt-a-highway, canned food or clothing drive, or tutoring other students.

Service-Learning

A common misconception is that service-learning is the same as community service, but there are distinct differences. For example, service-learning occurs over the course of a semester or year, makes learning more hands-on, includes intentional and structured reflection, and creates reciprocal partnerships. Service-learning projects provide a meaningful way of applying the leadership and educational skills learned in school and through FFA to meet an identified community issue.

Simply put, the value of service-learning is in learning by doing. One example of a service-learning project is creating a community garden to harvest produce throughout the year to donate to local food pantries. FFA members also hold educational workshops on how to create backyard and container gardens.



FFA New Horizons

FFA New Horizons is the official member magazine of the National FFA Organization. The magazine is filled with information about FFA, agricultural education, career possibilities and chapter and individual accomplishments. *FFA New Horizons* is published four times a year and mailed to FFA members and supporters. The magazine is owned and operated by FFA, and the FFA Board of Directors and national officers control its policies. Just by paying their national dues, FFA members automatically subscribe to *FFA New Horizons*; a portion of each member's dues goes toward the operation and publication of the magazine. In addition to submitting news about individual members and cool activities in

their chapters, members may consider giving gift *FFA New Horizons* subscriptions to school administrators, libraries and important chapter or community supporters.

The magazine is also available online, FFANewHorizons.org.

FFA Learn -

Find free resources and lessons at
www.FFA.org/FFALearn

National FFA Week

Each year, FFA chapters around the country celebrate National FFA Week during the week of George Washington's birthday. The National FFA Organization creates and distributes materials – including an official FFA Week proclamation, poster and planning guide – to help chapters plan, conduct and celebrate successful FFA Week activities. Whether it's hosting a teacher appreciation breakfast, conducting an "Ag Olympics," speaking in groups to community organizations or coordinating a volunteer service project, FFA members have great opportunities each year to showcase their accomplishments, abilities and contributions to local schools, organizations and communities.

Leadership Conferences

FFA retreats and leadership conferences may last from a few days up to a week. They provide a chance for members to focus on their leadership skills and personal growth. Most often, they include recreation and fun, too! Retreats and leadership seminars are offered in most states.

The National FFA Organization provides several leadership and personal growth conferences that can make an impact in a local FFA chapter and community. These conferences give members the chance to develop and refine skills that will create a lifetime of leadership.

The organization offers three conferences in which any FFA member may participate. Each of the three conferences is purposefully designed to create a continuum of leadership learning and

is cross-walked with the national FFA precepts. In addition to developing these valuable characteristics, participants will meet new friends from across the United States. 212° and 360° conferences are hosted by individual districts, regions or states. The Washington Leadership Conference is hosted by the National FFA Organization in Washington, D.C. Visit www.FFA.org/conferences for more conference information.

212°

212° – the temperature at which water boils – will focus on taking *students* to the boiling point of leadership. At 211° water is extremely hot, but just one more degree gets us to the next level. These conferences focus on student development. Students will be challenged to push the limits. Themes for this conference include: Virtues and Growth. 212° can be hosted for middle school, ninth- and 10th-grade students.

The rotation for this conference is:
2013-2014 Growth Conference
2014-2015 Virtues Conference
2015-2016 Growth Conference

360°

360° will take students full circle in chapter leadership development. The conference will cover every angle for developing action plans for their chapters. Themes for this conference include: Vision and Influence. 360° conferences focus on chapter development and is held for 11th- and 12th-grade students.

The rotation for this conference is:
2013-2014 Influence Conference
2014-2015 Vision Conference
2015-2016 Influence Conference

Washington Leadership Conference

WLC provides the ultimate leadership experience for members of the National FFA Organization. This program is designed for those members who are ready to take their leadership skills to a higher level. Located in our nation's capital, WLC hosts one-week conferences over the course of the summer. The conference focuses on the following areas:

- Self-Awareness

- Diversity
- Advocacy
- Service

WLC is a hands-on leadership conference that puts practical tools and valuable experiences into the hands of FFA members.

State FFA Officer Leadership Continuum

If you choose to expand your FFA involvement beyond the chapter level, you can run for a state officer position. The National FFA Organization has a series of conferences created to assist officers in being competent and confident in their state leadership roles. This series of conferences is referred to as the State FFA Officer Leadership Continuum.

Blast Off

This first training conference of the continuum serves as the foundation for the development of leadership and personal growth skills for state officers. The conference is specifically designed for officers to:

- Identify strengths and individual contributions to the team.
- Develop personal best assessment and personal growth plans.
- Understand the key concept of stakeholders.
- Master speech development and delivery.
- Develop personal management and social skills.



National Leadership Conference for State Officers

This conference is the second component of the State FFA Officer Leadership Training Continuum. The focus of NLC SO is to help officer teams identify their strengths and weaknesses and continue to develop individual leadership styles, which will enhance their ability to work together as a team. The objectives of NLC SO are:

- Team development.
- Development of communication strategies.
- Open forum for exchange of ideas between states.
- Preparation of chapter visits, programming and presentation material.
- Presentation development and delivery techniques.

State Presidents' Conference

SPC is the third component of the continuum. The conference, involving two students from each state association, is held in Washington, D.C., and is designed to:

- Inspire and motivate state association student leadership.
- Begin the delegate committee process.
- Advocate for FFA, agricultural education and career and technical education.
- Exchange views among state associations and further develop the spirit of national unity and cooperation.
- Explore the heritage of our nation's capital.

International Leadership Seminar for State Officers

The International Leadership Seminar for State Officers is an international travel experience for current and past state officers. The seminar empowers state officers by providing them with a global perspective. Through this experience, participants gain knowledge by visiting farms and agribusinesses, sharing the culture and developing themselves as culturally aware students.

Delegates

State officers may also serve as delegates at the national convention and expo. Delegates represent each state regarding the issues they would like the National FFA Organization to take under advisement. The purpose of the delegate process is to set the future direction of the organization.



National FFA Convention & Expo

The National FFA Convention & Expo is similar in purpose to a state convention but is held on a much larger scale. The convention and expo is the largest student gathering in the nation, and in most recent years, has maintained an attendance of 50,000+.

National officers preside over business sessions conducted by 475 delegates representing their respective state associations.

The national convention and expo has been approved by the National Association of Secondary School Principals, which allows students an opportunity to experience education-filled programs outside of school.

A wide variety of educational programs, events and activities are available at the national convention and expo:

- A national expo aligned to the eight career pathways.
- National career development events and award competitions.
- National band, chorus and talent programs.
- Leadership and career success workshops for high school members, middle school members and agriculture educators.

- Main arena sessions featuring motivational guest speakers, retiring addresses of the national officers, recognition and award presentations to student, teacher and chapter finalists, as well as honoring and recognizing FFA supporters and sponsors.
- National FFA Days of Service, a program that helps FFA members discover the value of community service and volunteering within their communities.
- Career Success Tours, which enable students to explore careers in fields as they relate to agriculture.

For many members, the national FFA convention and expo provides the inspiration and motivation that leads to further achievements in FFA.



FFA Awards

FFA has an extensive awards program, implemented at all levels. Awards provide incentive for members to set goals and work toward achieving them. The result is a membership dedicated to progress in their chosen areas of interest.

Detailed information can be found at:

www.FFA.org/programs/awards

National FFA Agriscience Fair

The National FFA Agriscience Fair recognizes students who are studying the application of scientific principles and emerging technologies in agricultural enterprises. Participation begins at the local chapter level and progresses to the state and national levels. Areas of participation closely mirror those of the international science fair, but reflect an agricultural theme.

Competition is open to all FFA members in grades seventh-12th. There are four divisions:

- 1.) Division I is open to individual members in grades seventh, eighth and ninth.
- 2.) Division II is open to individual members in grades 10th, 11th and 12th.
- 3.) Division III is open to teams of two students in grades seventh, eighth and ninth.
- 4.) Division IV is open to teams of two students in grades 10th, 11th and 12th.

Categories are as follows:

- Animal Systems
- Environmental Services/Natural Resource Systems
- Food Products and Processing Systems
- Plant Systems
- Power, Structural and Technical Systems
- Social Systems

Note: The new agriscience fair categories have been aligned to the Agriculture, Food and Natural Resource Career Cluster content standards. The following career cluster standards are measured across all agriscience fair categories: Biotechnology, Agriculture Business, and Clusters Skills.



Career Development Events

Career Development Events focus on student success. Career opportunities abound within today's agribusiness and agriscience industries. The key to achievement lies in the ability to think critically, communicate clearly and perform effectively in a competitive world. These skills and many others are enhanced through participation in CDEs.

Students can explore several areas from among the estimated 300 agriculture-related career opportunities. In order to succeed in the national event, students must work with peers, teachers, business leaders and community leaders to gain complete and comprehensive knowledge of what it takes for a person to succeed in the related career area. Preparing for a CDE is preparing for the future.

A description of each event can be found in the *National FFA Career Development Event Handbook*, *Official FFA Student Handbook*, or on www.FFA.org.

For rules and procedures please visit the career development event page at www.FFA.org/CDE.

National FFA Career Development Events

- Agricultural Communications
- Agricultural Issues Forum
- Agricultural Sales
- Agricultural Technology & Mechanical Systems
- Agronomy
- Creed Speaking
- Dairy Cattle Evaluation & Management
- Dairy Cattle Handlers Activity
- Environmental and Natural Resources
- Extemporaneous Public Speaking
- Farm Business Management
- Floriculture
- Food Science and Technology
- Forestry
- Horse Evaluation
- Job Interview
- Livestock Evaluation
- Marketing Plan
- Meats Evaluation and Technology
- Milk Quality & Products
- Nursery/Landscape
- Parliamentary Procedure
- Poultry Evaluation
- Prepared Public Speaking
- Veterinary Science

Distinguished Service Citation

The Distinguished Service Citation is the highest award presented to an organization, agency, business, industry or other group by the National FFA Organization.

The purpose of the award is to recognize outstanding contributions made at the **national level** to agricultural education and FFA program. States are asked to nominate organizations, agencies or other groups for the Distinguished Service Citation. The deadline for applications (postmarked) is June 15.

National Chapter Award

The National Chapter Award program is designed to award FFA chapters that actively implement the mission and strategies of the organization. These chapters improve chapter operations using a Program of Activities that emphasizes student, chapter and community development. Quality standards have been developed in each area as minimum require-

ments for recognition in the National Chapter Award program. The FFA mission and strategies should be used as a guide in planning, implementing and assessing accomplishments.

The three divisions and their purposes follow:

The **student development division** is designed to encourage the chapter to develop individual and cooperative activities that will enhance students' life skills.

The **chapter development division** is designed to encourage the FFA chapter to provide opportunities and services to its members, such as promoting increased member participation, financial responsibility, a positive image, interactions with support groups and cooperation through organized activities.

The **community development division** is designed to encourage the local development of FFA partnerships with alumni affiliates and other groups and organizations while taking a leadership role to make the community a better place to live and work.

Model of Excellence

Ten chapters are identified as having exemplary activities and results for their complete national chapter program. These 10 chapters become the national finalists for the selection of the Model of Excellence. One chapter will be named the national winner.

Model of Innovation

In each of the three divisions – chapter, community and student development – 10 chapters are identified as having unique, beneficial, innovative, new activities. These chapters, potentially 30 in all, become national finalists for selection as a Model of Innovation. Three national winners are selected, with one chapter from each division.

Outstanding Middle School

Five middle school chapters are identified as having exemplary activities and results for their complete national chapter program. These five chapters become the national finalists for the selection of the Outstanding Middle School. One chapter will be named the national winner.

The Model of Excellence candidates, Model of Innovation candidates, and Outstanding Middle School candidates are bestowed a prestigious plaque, as well as widespread national recognition that includes publication in a guide for chapters and groups looking for best practices in student, chapter and community development.

Proficiency Awards

Members who excel in their supervised agricultural experience programs can be recognized through the proficiency award program. Proficiency awards encourage members to develop specialized skills that will apply toward a future career. Proficiency awards are presented at the local, state and national levels. Members may be recognized for their excellence with plaques, cash and even an international agricultural trip.

A student can select from three proficiency award categories. One is called **placement** for work or experience-only SAE programs. The second is called **entrepreneurship** for programs that typically involve ownership of an agricultural production or agribusiness enterprise. The third category is **agriscience research and experimentation**. This involves planning and conducting a scientific experiment based on hypothesis and the use of the scientific method of investigation on the hypothesis. This may include qualitative, experimental, descriptive and quasi-experimental research.

Proficiency applications and handbooks are available online at www.FFA.org/proficiency.

Proficiency Award Areas

Proficiency awards available any given year may vary, depending on sponsorship. For a complete list of proficiency awards available for the current year, go to www.FFA.org/proficiency.

SAE Grants

The SAE Grant program provides financial assistance to begin or further a SAE based on financial need. All monies must be applied to the SAE indicated in the grant application, and the student's advisor must guarantee that grant monies are used appropriately. Each section of



the application is used for scoring during judging. Applicants should use the rubric as a guide while filling out the application. To assist the judges in determining the grant recipients, needs should be explained in detail. Every FFA member in grades seventh-11th with an SAE is eligible to apply.

Please visit www.FFA.org/SAE.

VIP Citation

The VIP Citation recognizes individuals who have made outstanding contributions to agricultural education and FFA over a period of time, **on a national level**. States are asked to nominate individuals for VIP Citation. This recognition may be awarded to, but not necessarily limited to, those individuals holding the Honorary American Degree. The deadline for nominations (postmarked) is June 15. Please visit www.FFA.org/honorary.

Scholarships

Chapter members planning to further their education can apply for scholarships through the National FFA Organization. Scholarships are sponsored by businesses and individuals through the National FFA Foundation and are awarded for a wide variety of experiences, career goals and higher education plans. Approximately \$2.1 million was available in 2013.

Visit www.FFA.org/scholarships for more information.

Star Awards

Outstanding members at each degree level are selected as Star award winners. National Level: Star applicants will be selected on the basis of the quality of the applications submitted from the current American FFA Degree applications. Each state association is entitled to recommend one candidate for each of the four award areas: Star Farmer, Star in Agribusiness, Star in Agricultural Placement and Star in Agriscience. The following are descriptions of the Star awards:

Star Greenhand

The chapter's most active first-year member who has a strong supervised agricultural experience program and has demonstrated leadership is selected to win the Star Greenhand award.

Chapter Star Farmer

The chapter member who has an outstanding SAE in production agriculture and demonstrates the most involvement in all phases of the chapter's activities is awarded the Chapter Star Farmer.

Chapter Star in Agribusiness

This award is similar to the Chapter Star Farmer award except that the member's SAE must be in non-production entrepreneurial agribusiness rather than production agriculture.

Chapter Star in Agricultural Placement

One member with the best placement SAE and proven leadership skills is selected to be the Chapter Star in Agricultural Placement. The member's placement experience can include paid labor hours or directed laboratory unpaid labor hours.

Chapter Star in Agriscience

The Chapter Star in Agriscience candidates will have an SAE in which the member is actively engaged in agriscience research and experimentation in Animal Systems; Plant Systems; Environmental Service/Natural Resource Systems; Food Products and Processing Systems; Power, Structural and Technical Systems; Social Sciences or a combination of these research areas. This includes members who are actively engaged in doing their own research individually, as well as those members who may be cooperating on research projects with others including but not limited to teams in school, experiment stations or colleges/universities. The hypothesis may be formulated by the member or provided to them by a co-researcher. The member must be actively involved in the development of the experimental design, collection of data, interpretation of the data and publicizing the results to be considered as a Chapter Star in Agriscience. Their program could be an entrepreneurship or placement type program. The placement type program does not have to be paid hours, but the member must have met the minimum requirements for the Chapter FFA Degree.



State Star Farmer

Outstanding achievement in a production agriculture SAE and active participation in FFA is recognized with the State Star Farmer award. Each year, state associations select one member from the top applicants for the State FFA Degree.

State Star in Agribusiness

The top applicant for the State FFA Degree in a non-production entrepreneurial agribusiness SAE in each association is recognized as the State Star in Agribusiness.

State Star in Agricultural Placement

One member with the best placement SAE and proven leadership skills is selected to be the State Star in Agricultural Placement. The member's placement experience can include paid labor hours or directed laboratory unpaid labor hours.

State Star in Agriscience

The State Star in Agriscience candidates will have an SAE in which the member is actively engaged in agriscience research and experimentation in Animal Systems; Plant Systems; Environmental Service/Natural Resource Systems; Food Products and Processing Systems; Power, Structural and Technical Systems; Social Sciences or a combination of these research areas. This includes members who are actively engaged in doing their own research individually, as well as those members who may be cooperating on research projects with others including but not limited to teams in school, experiment stations or colleges/universities. The hypothesis may be formulated by the member or provided to them by a co-researcher. The members must be actively involved in the development of the experimental design, collection of data, interpretation of the data and publicizing the results to be considered as a State Star in Agriscience. Their program could be an entrepreneurship or placement type program. The placement type program does not have to be paid hours, but the member must have met the minimum requirements for the State FFA Degree.

American Star Farmer

The FFA member with the top production agriculture program each year is recognized as

the American Star Farmer. Four national finalists vie for the Star award. Considered the highest recognition in the nation for an aspiring young farmer, the award recognizes achievement in both career and leadership development.

American Star in Agribusiness

Each year one member with the best non-production entrepreneurial agribusiness SAE and proven leadership skills is selected to be the American Star in Agribusiness. The four national finalists compete for this prestigious award, the highest achievement for a person pursuing a career in agribusiness.

American Star in Agricultural Placement

One member with the best placement SAE and proven leadership skills is selected to be the American Star in Agricultural Placement. The member's placement experience can include paid labor hours or directed laboratory unpaid labor hours.

American Star in Agriscience

The American Star in Agriscience candidates will have a SAE in which the member is actively engaged in agriscience research and experimentation in Animal Systems; Plant Systems; Environmental Service/Natural Resource Systems; Food Products and Processing Systems; Power, Structural and Technical Systems; Social Sciences or a combination of these research areas. This includes members who are actively engaged in doing their own research individually, as well as those members who may be cooperating on research projects with others including but not limited to teams in school, experiment stations or colleges/universities. The hypothesis may be formulated by the member or provided to them by a co-researcher. The member must be actively involved in the development of the experimental design, collection of data, interpretation of the data and publicizing the results to be considered as an American Star in Agriscience. Their program could be an entrepreneurship or placement type program. The placement type program does not have to be paid hours, but the member must have met the minimum requirements for the American FFA Degree.



Collegiate FFA Programs and Activities

International Collegiate Agricultural Leadership Program

The I-CAL program is designed to give college students the opportunity to learn about international marketing, trade and global agriculture while providing a unique cultural experience. I-CAL allows students to experience international agriculture first-hand while abroad through tours and visits of feed mills, open-air feed and animal markets, livestock operations, and food processing plants. Destinations for the program, which takes place the later part of May, change each year. Recent locations include Spain, Morocco, Egypt, China, Vietnam, Malaysia, Taiwan, Panama, Colombia and Singapore.

National Collegiate Agriculture Ambassadors

The National Collegiate Agriculture Ambassadors are college students selected each year to increase the public's understanding of the food and fiber industry and help them realize how the industry of agriculture affects their daily life. The ambassadors create and present workshops and presentations on topics ranging from food safety and advocacy to production methods. Ambassadors present to a wide range of audiences, including elementary students, high school classes, college organizations and community groups. For their work, ambassadors are awarded a \$1,000 scholarship for their year of service.

New Century Farmer

New Century Farmer is an exclusive, highly competitive program dedicated to supporting and developing young people committed to a career in production agriculture.

During an intensive five-day conference in Des Moines, Iowa, selected college students will network with industry experts, presenters and each other. They will attend a series of workshops and sessions discussing topics ranging from the

global marketplace and farm financing to consumer trends and farm succession.

In addition to classroom learning, participants will take part in field and operation tours, participate in a leadership/team building ropes course, tour test plots and other local/regional ag businesses and operations. Each participant will also create a vision statement, which will help encourage the growth and success of their operations. The NCF program is designed to provide participants with relevant and applicable knowledge for their farming operations, as well as to create a network of resources and friends they can draw upon throughout their careers.

FFA GO: Africa

FFA Global Outreach: Africa (FFA GO: Africa), a special program of the National FFA Foundation managed by the staff of the National FFA Organization, is made possible through a generous gift from the Howard G. Buffett Foundation. As a United Nations



Ambassador against Hunger and a celebrated agriculturalist and humanitarian, Buffett shares the organization's objectives for this program to:

- Engage students at a personal level in the global issues and challenges of agriculture, food, hunger, poverty and human suffering.
- Inspire students to serve and make a positive humanitarian difference in the world through agriculture.
- Prepare students for careers and leadership.
- Demonstrate the relevance and positive impact of education in agriculture.



National FFA Alumni Association

A major strategy of FFA is to support the local program by committing resources to mobilize volunteers at all levels of agricultural education and FFA. FFA Alumni serve as an additional support mechanism in local programs and help in planning, resource development, mentoring teachers and members, creating supervised agricultural experience development opportunities and building community support and involvement.

The National FFA Alumni Association is part of the National FFA Organization. The national FFA Alumni membership types include: associate, annual, collegiate, corporate and life. Membership in the association is open to anyone who is interested in supporting and promoting agricultural education and FFA on the local, state and national level. See Article V, Section C of the National FFA Constitution for more.

The **vision** of the National FFA Alumni Association is to be the premier champions for agriculture, agricultural education and FFA.

The **mission** of the National FFA Alumni Association is to support and advocate for agricultural education and FFA through gifts of time, talent and financial resources at the local, state and national levels.



The **purposes** of an alumni affiliate are to:

- Support and promote FFA, FFA activities and agricultural education on the local, state and national levels.
- Facilitate involvement and support of former members; business, industry and community leaders; parents; school officials and others interested in FFA and agricultural education.
- Promote and maintain an appreciation of the American free enterprise system.
- Enhance the personal and inter-personal development aspect of FFA.

The two long-term strategic goals of the alumni association are to:

- Have an active, fully engaged FFA Alumni affiliate for every FFA chapter.
- Become leaders in advocacy for agricultural education at the local level.

The association is focused on outreach, engagement and strengthening state and local FFA Alumni. Through resources and training, the national association strives to educate, motivate



and enable volunteers at all levels to support and advocate for FFA and agricultural education.

The alumni association holds its national convention in conjunction with the National FFA Convention & Expo.

The national association publishes a newsletter, *New Visions*, for its membership. The National FFA Alumni Council, at the request of the National FFA Board of Directors, advises the direction of the alumni association. For additional information visit www.FFA.org/alumni.



National FFA Center Operations

National FFA Center
6060 FFA Drive • P.O. Box 68960
Indianapolis, IN 46268-0960
(317) 802-6060
(888) 332-2668

www.FFA.org

The National FFA Organization is focused on delivering programs, activities and services that best serve students, advisors and chapters.

National FFA Headquarters Operations

The headquarters and principal office of the National FFA Organization is the United States Department of Education in Washington, D.C. The national FFA advisor and national FFA executive secretary are United States Department of Education employees. The National FFA Organization established a separate FFA headquarters operations office in Alexandria, Va. The national FFA advisor and executive secretary have offices in both locations.

National FFA Organization Headquarters
United States Department of Education
550 12th Street SW
Washington, D.C. 20202

National FFA Headquarters Operations Office
1410 King Street, Suite 400
Alexandria, VA 22314
(703) 838-5889





National FFA Foundation

Providing opportunities that help FFA members grow and succeed is the work of the National FFA Foundation. Foundation sponsors and donors make possible award and recognition programs, scholarships, service-learning activities, global engagement programs, National FFA Convention & Expo functions, educational materials and teacher training, among many others.

Created in 1944, the foundation enables companies, organizations and individuals to provide financial resources and cooperation in support of FFA programs and other agricultural education organizations. Since that time, foundation sponsors have contributed nearly \$250 million on behalf of FFA.

The foundation is governed by a board of trustees, which includes educators, business leaders, individual donors, FFA Alumni and the national FFA president. The National FFA Foundation Sponsors' Board is composed of key

leaders in business and industry. The Individual Giving Council provides direction and oversight to grow endowments, major gifts and annual gifts. The latter two groups conduct an annual campaign that generates more than \$16 million in contributions for FFA annually.

Donations to the National FFA Foundation support FFA member programs at all levels (local, state and national) ensuring that membership dues are kept low and that participation fees for leadership conferences and other events are minimized. The best way for FFA members to ensure continued support from the foundation is to send a note of thanks to sponsors and donors. Those who have received awards or participated in foundation funded programs can obtain names and addresses of the appropriate contact for each sponsor or donor. All FFA members and advisors can send notes of thanks for any activity. After graduation, members have an opportunity to give back and continue supporting the work of FFA by becoming individual donors to the foundation and through membership in the National FFA Alumni Association.

National FFA Foundation
6060 FFA Drive
P.O. Box 68960
Indianapolis, IN 46268-0960
www.FFA.org/donate



National FFA Constitution and Bylaws

National FFA Organization

(As amended at the 84th National FFA Convention, October 2011, and ratified by the National FFA Board of Directors, February 23, 2012)

Article I. Name

The Future Farmers of America organization shall be known and shall do business as the National FFA Organization. Recognized units of the organization may officially use the letters “FFA” and/or the words “Future Farmers of America” to designate the organization, its units and/or members.

Article II. Objectives of the Organization

The objectives of the organization shall be consistent with Section 3 of the organization’s federal charter, Public Law 105-225 (formerly Public Law 81-740). The organization shall cooperate with national and state government agencies and officials in vocational education to accomplish the following objectives:

1. To be an integral part of the organized instructional programs in agricultural education, which prepare students for a wide range of careers in agriculture, agribusiness and other agriculture-related occupations.
2. To strengthen the confidence of students in themselves and in their work by developing desirable work habits and the effective usage of their time, by learning to assume responsibility and by developing competencies in communications, human relations and other social abilities leading to the intelligent choice of a career and successful employment or entrepreneurship in agriculture.
3. To provide agriculture-related programs and activities that will develop pride, responsibility, leadership, character, scholarship, citizenship, patriotism and thrift; and that will improve the economic, environmental, recreational and human resources of the community.

4. To encourage and recognize achievement in supervised agricultural experience programs, scholarship, leadership and other individual and group activities by providing awards to deserving members and chapters.

Article III. Organization

Section A

The National FFA Organization is the organization of, by and for students enrolled in agricultural education programs. It shall consist of chartered state associations composed of not less than four chapters chartered by a state association and having a total active membership of not less than 125 members. In the event a state association falls below the 125 members and four chapters, it shall remain as a chartered state association of the National FFA Organization. More than one chapter may be chartered in a school when deemed appropriate by the state governing body.

Section B

Chapters of the National FFA Organization shall be chartered only in such schools where recognized systematic instruction in agricultural education is offered under the provisions of federal vocational education legislation. Such chapters shall operate as an integral part of the instructional program of agricultural education.

Schools with large enrollments and/or multiple programs in agricultural education may establish subsidiary chapters of the parent chapter. Each subsidiary chapter shall be organized and operated in accordance with all the provisions of the national, state and local constitutions. Subsidiary chapters shall be coordinated by the officers and advisors of the parent chapter.

Section C

Students enrolled in agricultural education may meet in state convention, adopt a constitution that shall not conflict with that of the national organization, elect officers, develop a Program of Activities and apply to the national organization for a state association charter. Upon receipt of a charter from the national organization, the state association shall be part of the National FFA Organization and shall be empowered to charter local chapters.

Section D

Collegiate chapters may be chartered by the state association in two- or four-year postsecondary institutions where agricultural courses are taught.

Each chartered collegiate chapter may adopt a constitution that shall not conflict with that of the national organization or the respective state association. They may also elect officers and establish a Program of Activities.

Collegiate chapter members shall pay National FFA Organization dues.

Article IV. Procedures for Determining Standing of State Associations and Chapters

Section A

A state FFA association shall be in good standing with the National FFA Organization when the following conditions are met:

1. All annual national dues have been paid to the National FFA Organization, or shown by postmark or other reliable evidence to have been mailed to the national FFA treasurer on or before May 15.
2. All reports have been submitted to the national organization as requested by the National FFA Board of Directors.
3. Provisions of the state FFA constitution do not conflict with the National FFA Constitution and association activities are in harmony with the ideals and purposes of the National FFA Organization.

The National FFA Board of Directors shall have the power to suspend the charter of any state association that violates the National FFA Constitution and Bylaws. A report of all suspensions shall be presented by the board to the delegates at the next succeeding national convention. In the event a state association is not in good standing at the time of the opening of a national convention, the delegates in session at that national convention shall have the power, upon recommendation of the National FFA Board of Directors, to withdraw the charter and refuse such association official representation at the annual national convention. When such action is taken, the association in question and the chapters and members thereof shall be denied the privileges of membership in the

organization. Upon meeting the requirements for good standing, a state association may be reinstated by action of the National FFA Board of Directors.

Section B

A chapter shall be in good standing with the state association when the following conditions are met:

1. All annual, state and national dues have been paid by the date determined by the state association.
2. All reports have been submitted as requested by the state association.
3. Provisions of the chapter constitution do not conflict with the State or National FFA Constitutions and chapter activities are in harmony with the ideals and purposes of the National FFA Organization.

The governing body of the state association shall have the power to suspend the charter of any chapter that violates the state or National FFA Constitution and Bylaws. A report on all suspensions shall be presented to the delegates at the next succeeding state convention. In the event a chapter is not in good standing with the state association at the time of the opening of a state convention, the delegates in session at that state convention shall have the power, upon recommendation of the state association governing body, to withdraw the charter and refuse such chapter official representation at the state convention. When such action is taken, the chapter in question and members thereof shall be denied the privileges of membership in the state association. Upon meeting the requirements for good standing, a chapter may be reinstated by action of the state association governing body.

In the event a local department of agricultural education is discontinued, its chartered FFA chapter may officially operate for a period not to exceed three years (36 months) from the date of discontinuance, provided proper supervision is given by a person having the approval of the local school administrator and the state FFA advisor. The chapter's charter must be surrendered to the state advisor at the end of the three-year period if a local department of agricultural education is not in operation in the school at that time.

Article V. Membership

Section A

Membership in the National FFA Organization shall be of four kinds: active, alumni, collegiate and honorary.

Section B

Active Membership – To be eligible for active membership in a chartered FFA chapter, a student must be enrolled in a secondary agricultural education program. State associations may consider “secondary agricultural education programs” to be grades seventh-12th.

To become an active member and retain membership, a student must:

1. While in school, be enrolled in at least one agricultural education course during the school year and/or follow a planned course of study; either course must include a supervised agricultural experience program, the objective of which is preparation for an agricultural career.
2. Show an interest in the affairs of the organization by attending meetings, striving for degrees of membership and participating in other organized activities of the chapter.
3. Pay all current state and national dues by the date determined by the chapter.
4. Display conduct consistent with the ideals and purposes of the National FFA Organization.

A member may retain active membership until November 30 following the fourth national FFA convention after graduation from high school.

A member in good standing at the time of induction into the armed forces of the United States of America or into the FFA international program shall be in good standing during the period of active service without further payment of dues or attendance at meetings. Time spent in the armed forces or FFA international program shall not be considered as elapsed time in determining the maximum period of four conventions following graduation from high school or leaving high school. Members using this waiver of service time for the purpose of maintaining active membership for application for advanced degrees of membership must resume active participation within six months after having been honorably discharged from military service or completing their FFA international

program and indicate such a desire by paying dues and attending meetings. Members participating in a six-month armed services program or participating in the FFA international program for six months shall be eligible for one full year of extended membership. No individual may retain active membership beyond his or her 23rd birthday.

Section C

Alumni Membership – Membership shall be open to former active members, collegiate and honorary members, present and former professional agricultural educators, parents of FFA members and others interested in and supportive of FFA.

Section D

Collegiate Membership – Collegiate membership shall be open to students who are enrolled in agricultural courses or who are pursuing career objectives in the industry of agriculture or have an interest in the future welfare of agriculture at a two- or four-year postsecondary institution having a collegiate FFA chapter.

Section E

Honorary Membership – Farmers, school superintendents, principals, members of boards of education, chapter advisors, teachers, staff members in agricultural education, business people and others who are helping to advance agricultural education and FFA and who have rendered outstanding service, may be elected to honorary membership by a majority vote of the members present at any regular meeting or convention.

Honorary membership shall be limited to the Honorary Chapter FFA Degree in the local chapter, Honorary State FFA Degree in the state association and the Honorary American FFA Degree in the national organization.

Article VI. Degrees and Privileges of Active Membership

Section A

There shall be five degrees of active membership based on individual achievement. These are the Discovery FFA Degree, Greenhand FFA Degree, the Chapter FFA Degree, the State FFA Degree and the American FFA Degree. The national organization shall set the minimum qualifications for each degree. The Discovery FFA Degree is intended for use in state associations and local

chapters where middle school membership is offered. Receipt of this degree is not necessary in order to obtain the Greenhand FFA Degree or subsequent degrees.

Section B

Discovery FFA Degree – To be eligible to receive the Discovery FFA Degree from a chapter, the member must meet the following minimum requirements:

1. Be enrolled in agricultural education class for at least a portion of the school year while in grades seventh-eighth.
2. Have become a dues-paying member of FFA at local, state and national levels.
3. Participate in at least one local FFA chapter activity outside of scheduled class time.
4. Have knowledge of agriculturally related career, ownership and entrepreneurial opportunities.
5. Be familiar with the local FFA chapter Program of Activities.
6. Submit written application for the degree.

Section C

Greenhand FFA Degree – To be eligible to receive the Greenhand FFA Degree from the chapter, the member must meet the following minimum qualifications:

1. Be enrolled in agricultural education and have satisfactory plans for a supervised agricultural experience program.
2. Learn and explain the FFA Creed, motto, salute and FFA Mission Statement.
3. Describe and explain the meaning of the FFA emblem and colors.
4. Demonstrate a knowledge of the FFA Code of Ethics and the proper use of the FFA jacket.
5. Demonstrate a knowledge of the history of the organization, the chapter constitution and bylaws and the chapter Program of Activities.
6. Personally own or have access to the *Official FFA Manual* and the *FFA Student Handbook*.
7. Submit written application for the Greenhand FFA Degree.

Section D

Chapter FFA Degree – To be eligible to receive the Chapter FFA Degree from the chapter, the

member must meet the following minimum qualifications:

1. Must have received the Greenhand FFA Degree.
 2. Must have satisfactorily completed the equivalent of at least 180 hours of systematic school instruction in agricultural education at or above the ninth grade level, have in operation an approved supervised agricultural experience program, and be enrolled in an agricultural education course.
 3. Have participated in the planning and conducting of at least three official functions in the chapter Program of Activities.
 4. Have earned and productively invested at least \$150 by the member's own efforts or worked at least 45 hours in excess of scheduled class time, or a combination thereof, and have developed plans for continued growth and improvement in a supervised agricultural experience program.
- The following amendment will replace Section D item 4 effective January 1, 2015:

4. A student after entering agricultural education must have:
 - a. earned and productively invested at least \$150 by the member's own efforts, or worked at least 45 hours in excess of scheduled class time, or a combination thereof; and
 - b. developed plans for continued growth and improvement in a supervised agricultural experience program.
5. Have effectively led a group discussion for 15 minutes.
6. Have demonstrated five procedures of parliamentary law.
7. Show progress toward individual achievement in FFA award programs.
8. Have a satisfactory scholastic record.
9. Have participated in at least 10 hours of community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid supervised agricultural experience hours.
10. Submit a written application for the Chapter FFA Degree.

Other requirements may be established by the chapter and/or the state FFA association.

Section E

State FFA Degree – To be eligible to receive the State FFA Degree from the state association, the member must meet the following minimum qualifications:

1. Have received the Chapter FFA Degree.
2. Have been an active FFA member for at least two years (24 months) at the time of receiving the State FFA Degree.
3. While in school, have completed the equivalent of at least two years (360 hours) of systematic school instruction in agricultural education at or above the ninth grade level, which includes a supervised agricultural experience program.
4. Have earned and productively invested at least \$1,000, or worked at least 300 hours in excess of scheduled class time, or a combination thereof, in a supervised agricultural experience program.

The following amendment will replace Section E item 4 effective January 1, 2015:

4. A student after entering agricultural education must have:
 - a. earned and productively invested at least \$1,000; or
 - b. worked at least 300 hours in excess of scheduled class time; or
 - c. a combination thereof, in a supervised agricultural experience program.
5. Demonstrate leadership ability by:
 - a. Performing 10 procedures of parliamentary law.
 - b. Giving a six-minute speech on a topic relating to agriculture or FFA.
 - c. Serving as an officer, committee chairperson, or participating member of a chapter committee.
6. Have a satisfactory scholastic record as certified by the local agricultural education instructor and the principal or superintendent.
7. Have participated in the planning and completion of the chapter Program of Activities.
8. Have participated in at least five different FFA activities above the chapter level.
9. Have participated in at least 25 hours of community service, within at least two different community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid supervised agricultural experience hours.

The percentage of the total state membership that may receive the State FFA Degree and other requirements may be established by the state FFA association.

Written records of achievement of all requirements, verified by the chapter FFA advisor, shall be submitted to the state association at least one month prior to the state FFA convention at which the State FFA Degree is to be received. The state advisor shall provide for review of the records and submit a recommendation to the state association governing body, which shall nominate at the state FFA convention the candidates who have been found worthy to receive the honor. The State FFA Degree will be conferred upon the candidates subject to approval by the delegates at the state convention.

Section F

American FFA Degree – To be eligible to receive the American FFA Degree from the National FFA Organization, the member must meet the following minimum qualifications:

1. Have received the State FFA Degree, have been an active member for the past three years (36 months) and have a record of satisfactory participation in the activities on the chapter and state levels.
2. Have satisfactorily completed the equivalent of at least three years (540 hours) of systematic secondary school instruction in an agricultural education program or to have completed at least the equivalent of 360 hours of systematic secondary school instruction in agricultural education and one full year of enrollment in a postsecondary agricultural program or have completed the program of agricultural education offered in the secondary school last attended.
3. Have graduated from high school at least 12 months prior to the national convention at which the degree is to be granted.
4. Have in operation and have maintained records to substantiate an outstanding supervised agricultural experience program through which a member has exhibited comprehensive planning, managerial and financial expertise.
5. Have earned and productively invested at least \$7,500 or have earned and productively invested at least \$1,500 and worked 2,250 hours in excess of scheduled class time. Any combination of hours times

a factor of 3.33 plus dollars must be equal to or greater than the number 9,000. Hours used for the purpose of producing earnings reported as productively invested income shall not be duplicated as hours of credit to meet the minimum requirements for the degree.

The following amendment will replace Section F item 5 effective January 1, 2015. Those members applying for their American Degree after January 1, 2015 must meet this requirement.

5. A student after entering agricultural education must have:
 - a. earned at least \$10,000 and productively invested at least \$7,500; or
 - b. earned and productively invested \$2,000 and worked 2,250 hours in excess of scheduled class time. Any combination of hours, times a factor of 3.56, plus actual dollars earned and productively invested must be equal to or greater than the number 10,000. Hours used for the purpose of producing earnings reported as productively invested income shall not be duplicated as hours of credit to meet the minimum requirements for the degree.
6. Have a record of outstanding leadership abilities and community involvement and have achieved a high school scholastic record of "C" or better as certified by the principal or superintendent.
7. Have participated in at least 50 hours of community service, within at least three different community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid supervised agricultural experience hours.

Article VII. Procedure for Selecting American FFA Degree Recipients

Section A

Applications for the degree must be approved by the state advisor or representative(s) thereof and be received by the national organization not later than midnight of June 30, or show by postmark or other reliable evidence to have been mailed to the national organization on or before June 15, prior to the national convention at which the degree is to be received.

Section B

Applications must be submitted on the official form provided by the National FFA Organization.

Section C

The National FFA Board of Directors shall review the American FFA Degree applications and recommend those candidates meeting the minimum qualifications. Final approval of the candidates shall be given by the delegates present at the national FFA convention.

Article VIII. Emblem

Section A

The official emblem of the National FFA Organization shall include five symbols, namely: the plow, representing labor and tillage of the soil; the owl, representing wisdom; the rising sun, representing progress; a cross-section of an ear of corn, representing common agricultural interests; and an American eagle surmounting the cross-section of the ear of corn, representing the national scope of the organization. The emblem shall also include the letters "FFA" and the words "Agricultural Education."

Section B

The emblem shall be uniform in all state associations and recognized units thereof. All members shall be entitled to display the emblem.

Section C

Greenhand FFA Degree recipients shall be entitled to wear the official bronze emblem pin, Chapter FFA Degree recipients shall be entitled to wear the official silver emblem pin, State FFA Degree recipients shall be entitled to wear the official gold emblem charm and American FFA Degree recipients shall be entitled to wear the official gold emblem key.

Section D

Honorary Chapter FFA Degree recipients shall be entitled to wear either the official silver or gold emblem pin, Honorary State FFA Degree recipients shall be entitled to wear the official gold emblem charm and Honorary American FFA Degree recipients shall be entitled to wear the official gold emblem key.

Section E

Collegiate FFA chapter members and FFA advisors shall be entitled to wear the official gold owl pin.

Article IX. National Officers and Procedures for Election

Section A

The elected officers of the National FFA Organization shall be a president, four vice presidents (one from each of four regions of the United States established in the bylaws), and a secretary.

Section B

The elected officers shall constitute the board of student officers. It shall be the duty of this board to advise and make recommendations to the National FFA Board of Directors with respect to the activities and business of the organization.

Section C

A state FFA association may recommend one candidate for national office each year. The state's candidate shall be approved by the state advisor on a nomination form submitted to the national executive secretary on or before August 1. All candidates shall be notified as to their eligibility on or before August 15. Those declared ineligible may file an appeal with the national advisor not later than September 1. The FFA Governing Committee shall vote on any appeal and formally notify the candidate of their decision no later than September 15.

Section D

The national officers shall hold the American FFA Degree at the time of their election and must be active members for the duration of their term in office. They shall be elected annually by a majority vote of the delegates assembled at the national convention. A member cannot hold a national office and a state office at the same time.

Section E

A nominating committee consisting of nine official national convention delegates—one chairperson selected at large and two from each of the four regions—shall study and review the qualifications of each eligible candidate. This committee shall submit its nominations to the delegates assembled at the national convention.

Section F

The president and the secretary shall be elected from the candidates at large. The position of the vice presidents shall follow a four-year rotational

cycle. The region from which the second vice president is elected during the current year shall be entitled to the first vice president the next succeeding year, and so on for the other offices.

Section G

National FFA officers shall serve from one national convention through the next succeeding national convention and shall not be re-elected, nor eligible for election to another national office. In the event a national convention is not held in any given year, the National FFA Board of Directors shall make provisions for the appointment of national officers for the next succeeding year. The National FFA Board of Directors shall have the power to appoint a qualified member to fill any office that becomes vacant between national conventions.

Article X. The National Advisor, Executive Secretary and Treasurer

The national advisor shall be the senior program specialist for agriculture, agribusiness and natural resources, United States Department of Education, successor in office to the chief of the Agricultural Education Service. The executive secretary shall be a member of the agricultural education staff at the United States Department of Education. The national treasurer shall be an employee or member of a state agency that directs or supervises a state program of agricultural education under the provisions of federal vocational education legislation and shall be designated by the National FFA Board of Directors.

Article XI. State and Chapter Officers

Section A

The officers of the state FFA associations shall be: president, vice president, secretary, treasurer, reporter and sentinel. Other officers may be elected as deemed appropriate by the state advisor and/or state FFA governing body. The state supervisor of agricultural education shall be the state FFA advisor. An executive secretary, executive treasurer, executive secretary-treasurer and/or other state FFA officials may be named by the state advisor subject to the approval of the state FFA governing body. All state FFA officers shall be elected annually by a majority vote of the delegates present at any regular convention of the state association.

Section B

The officers of an FFA chapter shall be: president, vice president, secretary, treasurer, reporter and sentinel. Other officers may be elected as deemed appropriate by the local advisor and/or governing body. The teacher(s) of agricultural education shall be the FFA advisor(s). Chapter officers shall be elected annually or semi-annually by the members present at any regular meeting of the chapter.

Section C

If a state association has been chartered for two years or more, all state officers shall have attained the State FFA Degree. If a chapter has been chartered for two years or more, all chapter officers shall have attained the Chapter FFA Degree.

Article XII. Meetings and Conventions

Section A

Except in case of an extreme emergency declared by the National FFA Board of Directors, a convention of the National FFA Organization shall be held annually. The purpose of the national convention shall be to conduct the business of the national organization and to recognize outstanding achievements of FFA members and chapters. The time and place of the convention shall be determined by the National FFA Board of Directors.

Section B

At the national convention an official delegate assembly limited to 475 delegates will convene. This delegate body will consist of two official delegates from each state association to be designated as chair and vice chair of the state delegation, plus additional official delegates based on the individual state association's percentage of national FFA membership. The delegates shall be selected by the state FFA association. A quorum shall exist when both the following conditions are met at the time business is conducted: a majority of the official delegates registered at the national convention is present and at least 26 state associations are represented by official delegates. Business items shall only be considered when approved by a delegate committee, or by a two-thirds vote of the delegate body, except for proposed amendments to the constitution and bylaws meeting the requirements outlined in Article XVII.

Section C

Except in case of an extreme emergency, a convention of the state FFA association shall be held annually prior to the national convention at a time and place to be determined by the governing body of the state FFA association. The state association shall determine the number and method of selection of delegates to the state convention.

Article XIII. Committees

The president of the National FFA Organization shall appoint three regular committees annually: the Nominating Committee, which shall place in nomination the candidates for the board of student officers, the Auditing Committee, which shall review the auditors' report(s) on all FFA financial accounts and the National Program of Activities Committee, which shall establish the annual goals and objectives of the national organization. Other committees may be appointed as deemed necessary.

Article XIV. National Board of Directors

Section A

Governing Body

1. The governing body of the organization shall be the National FFA Board of Directors, which shall consist of: the national FFA advisor, who shall serve as chairperson; four state supervisors of agricultural education; and four staff members of the United States Department of Education with expertise and job duties in agricultural education. The national FFA executive secretary and treasurer shall serve as ex-officio members of the National FFA Board of Directors.
2. The terms of office of members of the National FFA Board of Directors and the method of selection of such members, other than the ex-officio members, shall be prescribed in the bylaws.
3. The National FFA Board of Directors shall meet at least once each year at such time and place as may be prescribed by the board and shall present an annual report.

Section B

Governing Committee

The chairperson and two members of the National FFA Board of Directors shall be designated by the board to serve as the Governing Committee and shall have the power to deal with items of business of the national organization. All official actions of the Governing Committee shall be reported to the National FFA Board of Directors.

Article XV. Dues

Section A

Annual membership dues of the National FFA Organization shall be established by a majority vote of the delegates at the national convention. In the event the annual national convention is not held and/or the official delegates fail to set dues, the annual membership dues of the national organization will remain the same as the previous year. The National FFA Board of Directors shall submit its recommendation concerning dues to each state association at least 45 days prior to the National FFA Convention & Expo.

Section B

The membership year of the National FFA Organization shall be from September 1 to August 31.

Section C

Annual membership dues of a state FFA association shall be established by a majority vote of the delegates present at the state FFA convention.

Section D

The annual membership dues of a chapter shall be established by a majority vote of the members at a regular chapter meeting.

Article XVI. Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order, Newly Revised* shall govern the National FFA Organization in all cases to which they are applicable and in which they are not inconsistent with this constitution and bylaws, any special rules of order the National FFA Organization may adopt and any statutes applicable to this organization that do not authorize the provisions of this constitution and bylaws to take precedence.

Article XVII. Amendments

Section A

Proposed amendments to the National FFA Constitution and Bylaws may be submitted by a state FFA association, the board of student officers or the National FFA Board of Directors. Proposed amendments from a state FFA association must be submitted in writing to the national organization by January 1 for review by the National FFA Board of Directors. All proposed amendments to the National FFA Constitution and Bylaws must be submitted by the national advisor to the state FFA associations by March 1. The board of student officers shall present their recommendations concerning each amendment to the delegates at the national convention.

Section B

An amendment to the National FFA Constitution may be adopted by a two-thirds vote of the official delegates at the national FFA convention. An amendment to the bylaws shall require a majority vote of the official delegates at the national FFA convention.

Section C

Amendments to the bylaws must not conflict with the National FFA Constitution.

Bylaws

Article I. Relationship to the Constitution

The bylaws shall be a part of the constitution of the National FFA Organization.

Article II. Location of Offices

The headquarters and principal office of the National FFA Organization shall be at the United States Department of Education in Washington, District of Columbia. The business offices shall be designated by the National FFA Board of Directors.

Article III. Procedure for Electing Members of the Board of Directors

Section A

The four state supervisors of agricultural education on the National FFA Board of Directors

shall be elected (one from each of the four regions of the United States) by the members of their professional organizations in the respective regions. In the event an elected member of the National FFA Board of Directors is unable to attend a scheduled meeting, the elected alternate or other representative selected by that board member shall serve at that meeting.

Section B

The four regions of the National FFA Organization shall be:

Western Region

Alaska
Arizona
California
Guam
Hawaii
Idaho
Nevada
New Mexico
Oregon
Texas
Utah
Washington

Southern Region

Alabama
Arkansas
Florida
Georgia
Louisiana
Mississippi
North Carolina
Puerto Rico
South Carolina
Tennessee
Virgin Islands

Central Region

Colorado
Iowa
Kansas
Minnesota
Montana
Missouri
Nebraska
North Dakota
Oklahoma
South Dakota
Wisconsin
Wyoming

Eastern Region

Connecticut
Delaware
Illinois
Indiana
Kentucky
Maine
Maryland
Massachusetts
Michigan
New Hampshire
New Jersey
New York
Ohio
Pennsylvania
Rhode Island
Vermont
Virginia
West Virginia

Section C

The term of service for the elected members of the National FFA Board of Directors shall begin on July 1 and continue for a three-year period.

Section D

In the event a state supervisor vacates a position on the National FFA Board of Directors, the elected alternate shall serve for the remainder of the term. In the event a representative of the United States Department of Education vacates a position on the National FFA Board of Directors, the national FFA advisor shall recommend a person to fill the vacated position.

Article IV. National FFA Board of Directors Meetings

Section A

The meetings of the National FFA Board of Directors shall be held at such place and time as prescribed by the board.

Section B

Special meetings of the board may be called by the chairperson.

Section C

Notice of meetings shall be given to each member of the board not less than 30 days prior to any regular meeting and not less than five days prior to any special meeting.

Article V. Duties of National Officers

Section A

President – It shall be the duty of the president to preside over the national convention and meetings of the national officers. The president shall call one national convention each year. The president shall appoint all committees and may serve as an ex-officio member of these committees.

Section B

Vice Presidents – It shall be the duty of each vice president to represent the membership of the National FFA Organization. Should the office of president become vacant, the first vice president shall assume the duties of the president, followed in turn by the second, third and fourth vice presidents.

Section C

Secretary – It shall be the duty of the secretary to keep minutes of the meetings of the National FFA Officers and the national convention, and perform other duties as directed by the National FFA Board of Directors and/or the national executive secretary.

Article VI. Duties of the National FFA Advisor, Executive Secretary and Treasurer

Section A

National Advisor – It shall be the duty of the national FFA advisor to:

1. Serve as chairperson of the National FFA Board of Directors.
2. Advise the National FFA Officers, board of directors, delegates and committees on matters of policy and assist the officers in conducting meetings and carrying out programs.
3. Serve as an ex-officio member of all committees.
4. Provide for the review of all applications for the American FFA Degree and submit them, in turn, to the National FFA Board of Directors for approval.

Section B

National Executive Secretary – It shall be the duty of the national FFA executive secretary to:

1. Issue charters to state associations when directed to do so by the National FFA Board of Directors.
2. Keep official records of members and the progress of the organization.
3. Review all reports from state associations and inform the National FFA Board of Directors of any proceedings that conflict with the provisions of the National FFA Constitution.
4. Provide for complete and accurate minutes of the meetings of the National FFA Board of Directors, the Governing Committee and any other committee affecting the national organization and furnish copies to members of the National FFA Board of Directors.
5. Keep a record of all officers of the national organization, their terms of office, and of all official national convention delegates.
6. Arrange for the annual national convention.
7. Perform such other duties as directed by the National FFA Board of Directors and/or the national advisor.

Section C

National Treasurer – It shall be the duty of the national FFA treasurer to:

1. Be responsible for the financial assets of the organization except as otherwise directed by the National FFA Board of Directors.
2. Present an annual financial report to the National FFA Board of Directors, National FFA Officers and official delegates at the national convention.
3. Perform such other duties as may be prescribed by the National FFA Board of Directors.

Article VII. The Fiscal Year

The fiscal year of the Organization shall be January 1 through December 31.

Article VIII. Inspection of Books and Records

Books and records of the organization may be inspected by any member or member's agent at any reasonable time. Arrangement for such inspection shall be made with the national FFA advisor.

Article IX. Reports to the National Organization

Each state association shall submit the following information annually to the national organization:

1. A list of current state FFA association officers.
2. A report of any changes in, or amendments to, the state association constitution and bylaws.
3. A list of official delegates to the national convention at least four weeks prior to the convention.
4. An association annual report as may be requested by the National FFA Board of Directors.

Article X. Procedure for Issuing Charters to State Associations and Chapters

Section A

Prospective state FFA associations shall apply to the national organization for a charter. The application shall be signed by the president, secretary and advisor of the prospective state association. The following materials shall accompany the application:

1. A copy of the proposed constitution and bylaws.
2. A copy of the state FFA Program of Activities.
3. A complete list of local chapters, including the name and address of each member.
4. The name and address of each association officer.

Section B

Provided the prospective association's constitution does not conflict with the National FFA Constitution and Bylaws and provided other constitutional requirements have been met, a charter shall be granted by the National FFA Board of Directors. The charter shall be signed by the national FFA advisor, the executive secretary and the national FFA president.

Section C

The state FFA advisor and/or governing body of a chartered state association shall charter a local chapter when the state requirements have been met and the following have been received by the state association:

1. An application for a charter.

2. The names of all chapter members and officers.
3. The proposed chapter constitution and bylaws.
4. The chapter Program of Activities.
5. All current state and national FFA dues.

Legislation

Public Law 105-225

(formerly Public Law 81-740)

105th Congress Passed Aug. 12, 1998 - [H.R. 1085]

In 1950, the 81st Congress of the United States, recognizing the importance of the FFA as an integral part of the program of vocational agriculture, granted a federal charter to the FFA. In 1998, the 105th Congress of the United States reviewed and passed technical amendments. This shows through the revisions as Public Law 105-225. (formerly Public Law 81-740).

Editor's Note: The essential elements of Public Law 105-225 have been reprinted here to provide local chapters with background information on the chartering of FFA through Congress. For legal purposes, the full text of the Law (including historical notes and reference to the Code) should be requested from the National FFA Advisor or refer to Title 36 of the United States Code.

Sec. 70901. Organization

- (a) Federal Charter – Future Farmers of America (in this chapter, the “corporation”) is a federally chartered corporation.
- (b) Perpetual Existence – Except as otherwise provided, the corporation has perpetual existence.

Sec. 70902. Purposes

The purposes of the corporation are

- (1) to create, foster and assist subsidiary chapters composed of students and former students of vocational agriculture in public schools qualifying for federal reimbursement under the Smith-Hughes Vocational Education Act (20 U.S.C. 11-15, 16-28) and associations of those chapters in the States, territories and possessions of the United States,
- (2) to develop character, train for useful citizenship and foster patriotism and thereby develop competent and aggressive rural and agricultural leadership,

- (3) to create and nurture a love of country life by encouraging members to improve the farm home and its surroundings, to develop organized rural recreational activities and to create more interest in the intelligent choice of farming occupations,
- (4) to encourage the practice of thrift,
- (5) to procure for and distribute to state associations, local chapters and members all official supplies and equipment of the corporation,
- (6) to publish an official magazine and other publications for the members of the corporation,
- (7) to strengthen the confidence of young men and women in themselves and their work, to encourage members in the development of individual farming programs and to promote their permanent establishment in farming by
 - (A) encouraging improvement in scholarship,
 - (B) providing prizes and awards to deserving students who have achieved distinction in vocational agriculture, including farm mechanics activities on a local, state or national basis and
 - (C) assisting financially, through loans or grants, deserving students in all-day vocational agriculture classes and young farmers under 30 years of age who were former students in all-day vocational agriculture classes in becoming satisfactorily established in a farming occupation.
- (8) to cooperate with others, including state boards for vocational education, in accomplishing these purposes and
- (9) to engage in other activities, consistent with these purposes, determined by the governing body to be for the best interests of the corporation.

Sec. 70903. Membership

- (a) Eligibility – Except as provided in this chapter, eligibility for membership in the corporation and the rights and privileges of members are as provided in the bylaws.
- (b) Voting – In matters of official business of a local chapter, each member has one vote. In matters of official business of state association, each qualified delegate of a local chapter has one vote.

Sec. 70904. Governing body

- (a) Board of Directors
 - (1) The board of directors is the governing body of the corporation. The board shall exercise the powers granted to the corporation.
 - (2) The board consists of the Secretary of Education, four staff members in the Department of Education and four state supervisors of agriculture education. The Secretary is chairman of the board.
 - (3) The term of office of the directors and the method of selecting the directors (except ex-officio directors) are as provided in the bylaws.
 - (4) The board shall meet at least annually at the time and place provided in the bylaws. The annual report of the board shall be presented at that meeting. Special meetings of the board may be called at any time by the chairman.
- (b) Governing Committee – The board may designate the chairman of the board and two members of the chairman's staff as a governing committee. When the board is not in session, the governing committee has the powers of the board subject to the board's direction and may authorize the seal of the corporation to be affixed to all papers that require it.

Sec. 70905. National Officers

- (a) Composition – The national officers of the corporation are a student president, four student vice presidents (one from each of four regions of the United States established in the bylaws for purposes of administration of the corporation), a student secretary, an executive secretary, a treasurer and a national advisor.
- (b) Board of Student Officers – The national student officers of the corporation comprise a board of student officers. The board of student officers shall advise and make recommendations to the board of directors about the activities and business of the corporation.
- (c) Election – The national officers of the corporation shall be elected annually by a majority vote of the delegates assembled in the annual convention from among qualified members of the corporation, except that

- (1) the national advisor shall be the Secretary of Education,
 - (2) the executive secretary shall be a member of the Department of Education and
 - (3) the treasurer shall be an employee or member of a state agency that directs or supervises a state program of agricultural education under the provisions of the Smith-Hughes Vocational Education Act (20 U.S.C. 11-15, 16-28).
- (d) Vote at national convention – Each qualified delegate has one vote at the annual national convention.

Sec. 70906. Powers

The corporation may

- (1) adopt and amend bylaws and regulations for the management of its property and the regulation of its affairs, including the establishment and maintenance of local chapters and state associations of chapters,
- (2) adopt and alter a corporate seal,
- (3) adopt emblems and badges,
- (4) choose officers, managers, agents and employees as the activities of the corporation require,
- (5) make contracts,
- (6) acquire, own, lease, encumber and transfer property as necessary or convenient to carry out the purposes of the corporation,
- (7) borrow money, issue instruments of indebtedness and secure its obligations by granting security interests in its property,
- (8) use corporation funds to give prizes, awards, loans and grants to deserving students and young farmers to carry out the purposes of the corporation,
- (9) publish a magazine and other publications,
- (10) procure for and distribute to state associations, local chapters and members all official Future Farmers of America supplies and equipment,
- (11) sue and be sued and
- (12) do any other act necessary and proper to carry out the purposes of the corporation.

Sec. 70907. Exclusive right to name, seals, emblems and badges

The corporation and its authorized chapters and associations of chapters have the exclusive right to use the name “Future Farmers of America” and the initials “FFA” as representing an agricul-

tural membership organization and seals, emblems and badges the corporation adopts.

Sec. 70908. Restrictions

- (a) Stock and Dividends – The corporation may not issue stock or declare or pay a dividend.
- (b) Political Activities – The corporation or a director, officer or member as such may not contribute to, support or assist a political party or candidate for elective public office.
- (c) Distribution of Income or Assets – The income or assets of the corporation may not inure to the benefit of, or be distributed to, a director, officer or member, except on dissolution or final liquidation of the corporation.
- (d) Loans – The corporation may not make a loan to a director, officer or employee. Directors who vote for or assent to making a loan to a director, officer or employee and officers who participate in making the loan, are jointly and severally liable to the corporation for the amount of the loan until it is repaid.
- (e) Prizes, Awards, Grants or Loans to Student Officers and Members Meeting Criteria – This section does not preclude prizes, awards, grants or loans to student officers and members meeting the criteria established by the board of directors for selecting recipients of those benefits.

Sec. 70909. Availability of personnel, services and facilities of Department of Education

On request of the board of directors of the corporation, the Secretary of Education may make personnel, services and facilities of the Department of Education available to administer or assist in the administration of the activities of the corporation. Personnel of the Department may not receive compensation from the corporation for their services, except that travel and other legitimate expenses as defined by the Secretary and approved by the board may be paid. The Secretary also may cooperate with the state boards for vocational education to assist in the promotion of the activities of the corporation.

Sec. 70910. Headquarters and principal office

The headquarters and principal office of the corporation shall be in the District of Columbia. However, the activities of the corporation are not confined to the District of

Columbia but may be conducted throughout the States, territories and possessions of the United States.

Sec. 70911. Records and inspection

- (a) Records – The corporation shall keep
 - (1) correct and complete records of account,
 - (2) minutes of the proceedings of its members, board of directors and committees having any of the authority of its board of directors and
 - (3) a record of the names and addresses of its members entitled to vote.
- (b) Inspection – A member, or an agent or attorney of the member, may inspect the records of the corporation at any reasonable time.

Sec. 70912. Service of process

- (a) District of Columbia – The corporation shall have a designated agent in the District of Columbia to receive service of process for the corporation. Designation of the agent shall be filed in the office of the clerk of the United States District Court for the District of Columbia. Notice to or service on the agent, or mailed to the business address of the agent, is notice to or service on the corporation.
- (b) States, Territories and Possessions – As a condition to the exercise of any power or privilege granted by this chapter, the Corporation shall file, with the Secretary of State or other designated official of each State, territory or possession of the United States in which a subordinate association or chapter is organized, the name and address of an agent in that State, territory or possession on whom legal process or demands against the corporation may be served.

Sec. 70913. Liability for acts of officers and agents

The corporation is liable for the acts of its officers and agents acting within the scope of their authority.

Sec. 70914. Distribution of assets on dissolution or final liquidation

On dissolution or final liquidation of the corporation, any assets remaining after the discharge

of all liabilities shall be used by the board of directors for the benefit of students of vocational agriculture or be transferred to a recognized educational foundation.

Official Board Policy on FFA Trademarks

Adopted November 1995

The following policies are for the guidance of FFA members, local chapters, state associations, the National FFA Organization and all other parties concerned with the approved and acceptable uses of the name Future Farmers of America, the name National FFA Organization, the letters FFA, the FFA emblem, the FFA Advertising Mark and other FFA trademarks and service marks. They were approved by the national board of student officers and board of directors and adopted by delegates at the 1995 national convention.

Basic Premises

- a. The name Future Farmers of America and the National FFA Organization, the letters FFA and the FFA emblem or insignia and FFA Advertising Mark are registered as trademarks in the United States Patent and Trademark Office. They, and the other FFA Marks, are the exclusive property of the “Future Farmers of America,” a corporation by an Act of Congress (P.L. 105-225, 105th Congress). The National FFA Board of Directors, acting upon recommendations of the national board of student officers and the national convention delegates, is assigned the responsibility for establishing policies governing the use of the FFA Name and Marks.
- b. The use of the FFA Name and Marks shall be only such that will reflect dignity and credit on the organization.
- c. Chapter, state association, state foundation and national foundation use of the FFA Name and Marks is encouraged to publicize and promote FFA, especially in the context of:
 - (01) Public information, including, but not limited to, newspapers, TV, radio, videos, multimedia works and other forms of

publicity relating to FFA and FFA activities and programs,

- (02) Promotions and publicity events including, but not limited to, FFA Week, fairs, expositions or other displays, road signs, member home designations and parade floats,
 - (03) Educational programs of all types, including career development events and awards designed for educational purposes and programs where revenue may be generated, but is incidental to the purpose of the activity and does not significantly exceed the cost of the program and
 - (04) Motivational programs of all types, including those where revenue may be generated, but is incidental to the purpose of the activity and does not significantly exceed the cost of the program.
- d. Any use of the FFA Name and Marks is strictly prohibited if such use exploits, or might be construed to exploit, for commercial or unapproved purposes, the organization, its officers, members or the agricultural education program of which they are a part.
 - e. No organization, person, company, chapter, state association or state foundation may grant the right to use or reproduce by any means or manufacture, any of the FFA Name and Marks for any purpose, except as expressly granted in these policies. The National FFA Organization reserves the right, in its discretion, to enter into agreements for use of the FFA Name and Marks, including appropriate uses for commercial purposes. Any use or employment of any of the FFA Name and Marks that is not specifically included in this Statement of Policies is reserved to the National FFA Board of Directors.
 - f. Any grant or authorization to an individual, organization or institution for a specific use of any of the FFA Name and Marks does not imply nor preclude granting a similar authorization to another individual, organization or institution for the same or similar purposes.

General Policies

- a. The FFA emblem should be given a position of prominence whenever it is used.
- b. The FFA emblem always should be used intact without being defaced.
- c. The FFA Name and Marks shall not be used or employed in any manner by the FFA groups, members or other parties as trademarks in connection with commercial enterprises or purposes.
- d. Advertisements, public releases or displays containing any of the FFA Name and Marks in any form shall not include expressed or implied testimonials or endorsements of business firms or individuals, their products or services, either by individual members, local FFA chapters, state associations, state foundations or the National FFA Organization.
- e. The FFA Name and Marks shall not be used by or associated in any manner with any organization or business when such use or association might reflect unfavorably on the National FFA Organization or its members.
- f. All uses of the FFA Name and Marks shall be truthful and accurate. The FFA Name and Marks shall never be used in a manner that misleads or deceives. For example, any authorized use stating that proceeds from an activity "go to FFA" shall clearly identify the portion of proceeds that will be provided to FFA.

Specific Policies

- a. Consistent with the goals set forth in the basic premises and general policies, chapters, state associations and state foundations are hereby authorized (within the meaning of Section 16 of Public Law 105-225, 105th Congress) to use the FFA Name and Marks for the purposes set forth in the goals on the following conditions:
 - (01) The use of the FFA Name and Marks is otherwise in compliance with these policies and the FFA Name and Marks are used in such a manner as to impart positive feelings of support for agricultural education and FFA or to impart a modern view of agricultural education;
 - (02) The FFA Name and Marks are not used on official clothing,

which remains the exclusive province of the National FFA Organization. "Official clothing" refers to any clothing so designated by the national board of directors and any facsimiles thereof;

- (03) The FFA Name and Marks are not used on any articles for sale or otherwise for the purpose of fundraising, which is governed by Specific Policy 2, below
- b. Chapters, state associations, state foundations and the national foundation are hereby authorized (within the meaning of Section 16 of Public Law 105-225, 105th Congress) to use the FFA Name and Marks on articles for sale, for the purpose of raising funds to support local, state or national FFA programs, on the following conditions:

- (01) The use of the FFA Name and Marks is otherwise in compliance with these policies,
- (02) Sales are limited by chapters to their local service area (roughly the area from which members are drawn) and by state associations and foundations to within their state boundary,
- (03) The products or services sold must: be in good taste, represent a reasonable product or service for FFA as an agricultural association, provide reasonable value, be of good quality, not subject purchasers or users to risk of harm or loss and be consistent with the goals and image of the FFA,
- (04) All sales must be made by the local chapter, state association or state foundation or its members (as the "retailer"). Chapters, state associations and state foundations are not authorized to grant rights to use the FFA Name and Marks when the product or service will be sold to wholesalers or dealers, who will, in turn, resell that product or service,
- (05) The FFA Marks may not be used on official clothing (as defined above), which remains

the exclusive province of the National FFA Organization,

- (06) The authority granted by this paragraph does not include use of the FFA Name and Marks on plaques, trophies and other "awards,"
- (07) All collateral literature relating to any product or service and the packaging or label affixed to any product, must state that the "Use of the [FFA Name or Mark being used] does not represent an endorsement by FFA of this product or service or an endorsement by FFA of the manufacturer or provider of this product or service,"
- (08) Each State FFA Advisor or his or her designee shall maintain a sample of each product sold under this paragraph by the state association or state foundation and shall provide to the national board of directors or its designee a trademark report each year identifying each product or service sold by the state association or state foundation under this paragraph using any of the FFA Name and Marks. Samples shall be maintained for two years and may be inspected by a designee of the national board of directors at his or her request,
- (09) Each chapter shall provide a report each year to its state FFA advisor or his or her designee identifying each product or service sold under this paragraph using any of the FFA Name and Marks. The chapter shall maintain a sample of each such product for two years and shall provide such samples, upon request, to the State FFA Advisor or the national board of directors and
- (10) Before any use under this paragraph relating to the sale of products is authorized, the chapter, state association, state foundation or national foundation shall obtain from its

supplier an agreement that the supplier will indemnify and defend the National FFA Organization and its officers, directors, chapters, state associations and state foundations from and against any liability or costs arising from the manufacture, quality or characteristics of the products. The national board of directors may, from time to time, identify classes of products for which an indemnification is not required.

- c. When chapters, state associations, state foundations or the national foundation authorize a third party to create materials for their use, and those materials require the creation of copies of any of the FFA Name and Marks that are raised, cast, die cut, adhesive or created by any process other than printing, the FFA Marks must be acquired from a supplier duly authorized by the national board of directors or its designee. Chapters, state associations and state foundations may create plaques and trophies, but the FFA Name and Marks used on the plaques and trophies must be acquired from such a duly authorized supplier. Chapters, state associations and state foundations must ensure that only currently approved and recognized emblems or marks are used.
- d. State associations, state foundations and local chapters, in their respective areas of operation, may authorize commercial firms, business organizations and other agencies and individuals to employ the FFA Name and Marks in saluting or paying tribute to the organization and in supporting its educational objectives and activities.
- e. State associations and local chapters of the FFA may employ the FFA Name and Marks in exhibits, displays and demonstrations that are designed to pay tribute to or to salute the FFA organization.
- f. When the FFA emblem, the name "Future Farmers of America" or the letters "FFA" are used in printed form, they shall be identified by the symbol consisting of a small capital letter "R" in a circle to identify its registration and trademark privileges. All other FFA Marks, which are not registered but which are still FFA trademarks, shall be identified by the small capital letters "TM."
- g. Active members, advisors and ex-officio leaders of the FFA are entitled to identify themselves officially with the FFA organization and to wear the official FFA degree pins and charms.
- h. Former FFA members, collegiate chapter members, honorary members and persons who are recipients of official FFA honors, special recognition and awards, are entitled to wear the pins, charms, medals or other approved symbols of the respective official degrees, awards or honors which have been conferred upon them.
- i. The National FFA Foundation, Inc. and the National FFA Alumni Association are entitled to use the official FFA emblem and name of the National FFA Organization in fulfilling official responsibilities as determined by the board of directors and National FFA Officers.
- j. National FFA Foundation sponsors may use the FFA Mark and Name in commercial advertisements which do not endorse or imply endorsement of a product. Such usages shall have the approval of the chief operating officer or foundation team leader for each proposed advertisement before its actual printing or production.
- k. All uses of the FFA Name and Marks are subject to review by the board of directors. Authority for the use shall be withdrawn by the board of directors if the use is found to be in violation of these policies. The board of directors, acting in the best interests of FFA, may condition, limit or terminate any grant of authority to use the FFA Name and Marks. It is the responsibility of the State FFA Advisor to monitor compliance with the official policies and to protect the interests of FFA with respect to the use of the FFA Name and Marks by chapters, state associations and state foundations.
- l. Nothing in these Policies transfers ownership of any of the FFA Name and Marks to any chapter, state association or state foundation. Ownership in all of the FFA Name and Marks is retained by the National FFA Organization.
- m. The national board of directors will enforce these policies using all available legal remedies.
- n. All FFA officers, members and staff shall be guided by the foregoing principles and the spirit of these policies.

Below are the registered trademarks of the National FFA Organization. These marks are approved for use by chapters, state associations and state foundations, all of which are encouraged to use the marks to publicize and promote FFA within the context of the Official Board Policy on FFA® Trademarks. Any questions concerning trademarks, the use of trademarks and any misuse of FFA® marks should be directed to Mickie Miller, Senior Marketing/Licensing Specialist, mmiller@ffa.org or 317-802-4226.

Chapters, state associations and state foundations can download FFA® trademarks at <https://www.FFA.org/pressroom> after filling out the request form in detail and agreeing to the Official Board Policy on FFA® Trademarks.

Sponsors, vendors, and media can request a one-time use of the registered FFA® trademarks at <http://www.FFA.org/pressroom> by filling out the FFA Logo Request form. Sponsors and vendors should allow at least three business days for the approval process. Sponsors and vendors will be expected to comply with the Official Board Policy on FFA® Trademarks.



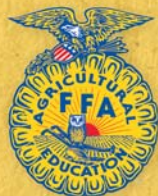
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The FFA Mission

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

The Agricultural Education Mission

Agricultural education prepares students for successful careers and a lifetime of informed choices in global agriculture, food, fiber and natural resources systems.



The National FFA Organization is a resource and support organization that does not select, control or supervise state association, local chapter or individual member activities. Educational materials are developed by FFA in cooperation with the U.S. Department of Education as a service to state and local agricultural education agencies.

The National FFA Organization affirms its belief in the value of all human beings and seeks diversity in its membership, leadership and staff as an equal opportunity employer.